

# Appendix 1



\* required information

**Section 1 of 21**

You can save the form at any time and resume it later. You do not need to be logged in when you resume.

System reference  This is the unique reference for this application generated by the system.

Your reference  You can put what you want here to help you track applications if you make lots of them. It is passed to the authority.

Are you an agent acting on behalf of the applicant?

- Yes  No

Put "no" if you are applying on your own behalf or on behalf of a business you own or work for.

**Applicant Details**

\* First name

\* Family name

\* E-mail

Main telephone number

Other telephone number

Include country code.

Indicate here if you would prefer not to be contacted by telephone

Are you:

- Applying as a business or organisation, including as a sole trader
- Applying as an individual

A sole trader is a business owned by one person without any special legal structure. Applying as an individual means you are applying so you can be employed, or for some other personal reason, such as following a hobby.

**Applicant Business**

Is your business registered in the UK with Companies House?  Yes  No

Note: completing the Applicant Business section is optional in this form.

Registration number

Business name

VAT number

Legal status

If your business is registered, use its registered name.  
Put "none" if you are not registered for VAT.

*Continued from previous page...*

Your position in the business

Home country

The country where the headquarters of your business is located.

**Registered Address**

Address registered with Companies House.

Building number or name

Street

District

City or town

County or administrative area

Postcode

Country

**Section 2 of 21**

**PREMISES DETAILS**

I/we, as named in section 1, apply for a premises licence under section 17 of the Licensing Act 2003 for the premises described in section 2 below (the premises) and I/we are making this application to you as the relevant licensing authority in accordance with section 12 of the Licensing Act 2003.

**Premises Address**

Are you able to provide a postal address, OS map reference or description of the premises?

- Address     OS map reference     Description

**Postal Address Of Premises**

Building number or name

Street

District

City or town

County or administrative area

Postcode

Country

**Further Details**

Telephone number

Non-domestic rateable value of premises (£)

## Section 3 of 21

### APPLICATION DETAILS

In what capacity are you applying for the premises licence?

- An individual or individuals
- A limited company / limited liability partnership
- A partnership (other than limited liability)
- An unincorporated association
- Other (for example a statutory corporation)
- A recognised club
- A charity
- The proprietor of an educational establishment
- A health service body
- A person who is registered under part 2 of the Care Standards Act 2000 (c14) in respect of an independent hospital in Wales
- A person who is registered under Chapter 2 of Part 1 of the Health and Social Care Act 2008 in respect of the carrying on of a regulated activity (within the meaning of that Part) in an independent hospital in England
- The chief officer of police of a police force in England and Wales

### Confirm The Following

- I am carrying on or proposing to carry on a business which involves the use of the premises for licensable activities
- I am making the application pursuant to a statutory function
- I am making the application pursuant to a function discharged by virtue of Her Majesty's prerogative

## Section 4 of 21

### NON INDIVIDUAL APPLICANTS

Provide name and registered address of applicant in full. Where appropriate give any registered number. In the case of a partnership or other joint venture (other than a body corporate), give the name and address of each party concerned.

#### Non Individual Applicant's Name

Name

#### Details

Registered number (where applicable)

Description of applicant (for example partnership, company, unincorporated association etc)

Continued from previous page...

**Address**

Building number or name

Street

District

City or town

County or administrative area

Postcode

Country

**Contact Details**

E-mail

Telephone number

Other telephone number

\* Date of birth  /  /   
dd mm yyyy

\* Nationality  [Documents that demonstrate entitlement to work in the UK](#)

Add another applicant

**Section 5 of 21**

**OPERATING SCHEDULE**

When do you want the premises licence to start?  /  /   
dd mm yyyy

If you wish the licence to be valid only for a limited period, when do you want it to end  /  /   
dd mm yyyy

Provide a general description of the premises

For example the type of premises, its general situation and layout and any other information which could be relevant to the licensing objectives. Where your application includes off-supplies of alcohol and you intend to provide a place for consumption of these off- supplies you must include a description of where the place will be and its proximity to the premises.

Our business is an Italian Restaurant serving hot and cold dishes. We also serve alcoholic beverages, both bottled and served by the glass (i.e. cocktails).  
We currently have 9 tables and 24 chairs.

**Continued from previous page...**

If 5,000 or more people are expected to attend the premises at any one time, state the number expected to attend

**Section 6 of 21**

**PROVISION OF PLAYS**

[See guidance on regulated entertainment](#)

Will you be providing plays?

- Yes  No

**Section 7 of 21**

**PROVISION OF FILMS**

[See guidance on regulated entertainment](#)

Will you be providing films?

- Yes  No

**Section 8 of 21**

**PROVISION OF INDOOR SPORTING EVENTS**

[See guidance on regulated entertainment](#)

Will you be providing indoor sporting events?

- Yes  No

**Section 9 of 21**

**PROVISION OF BOXING OR WRESTLING ENTERTAINMENTS**

[See guidance on regulated entertainment](#)

Will you be providing boxing or wrestling entertainments?

- Yes  No

**Section 10 of 21**

**PROVISION OF LIVE MUSIC**

[See guidance on regulated entertainment](#)

Will you be providing live music?

- Yes  No

**Section 11 of 21**

**PROVISION OF RECORDED MUSIC**

[See guidance on regulated entertainment](#)

Will you be providing recorded music?

- Yes  No

**Section 12 of 21**

**PROVISION OF PERFORMANCES OF DANCE**

[See guidance on regulated entertainment](#)

Will you be providing performances of dance?

Continued from previous page...

**Section 13 of 21**

**PROVISION OF ANYTHING OF A SIMILAR DESCRIPTION TO LIVE MUSIC, RECORDED MUSIC OR PERFORMANCES OF DANCE**

[See guidance on regulated entertainment](#)

Will you be providing anything similar to live music, recorded music or performances of dance?

- Yes  No

**Section 14 of 21**

**LATE NIGHT REFRESHMENT**

Will you be providing late night refreshment?

- Yes  No

**Standard Days And Timings**

MONDAY

Start

End

Start

End

Give timings in 24 hour clock. (e.g., 16:00) and only give details for the days of the week when you intend the premises to be used for the activity.

TUESDAY

Start

End

Start

End

WEDNESDAY

Start

End

Start

End

THURSDAY

Start

End

Start

End

FRIDAY

Start

End

Start

End

SATURDAY

Start

End

Start

End

SUNDAY

Start

End

Start

End

**Continued from previous page...**

Will the provision of late night refreshment take place indoors or outdoors or both?

- Indoors                       Outdoors                       Both

Where taking place in a building or other structure tick as appropriate. Indoors may include a tent.

State type of activity to be authorised, if not already stated, and give relevant further details, for example (but not exclusively) whether or not music will be amplified or unamplified.

We would like to sell hot food and alcohol for consumption on the premises and only indoors. Music will not be amplified and there won't be any extra nuisance.

State any seasonal variations

For example (but not exclusively) where the activity will occur on additional days during the summer months.

-

Non-standard timings. Where the premises will be used for the supply of late night refreshments at different times from those listed in the column on the left, list below

For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.

-

**Section 15 of 21**

**SUPPLY OF ALCOHOL**

Will you be selling or supplying alcohol?

- Yes                       No

**Standard Days And Timings**

MONDAY

Start

End

Start

End

Give timings in 24 hour clock. (e.g., 16:00) and only give details for the days of the week when you intend the premises to be used for the activity.

TUESDAY

Start

End

Start

End

**Continued from previous page...**

WEDNESDAY

Start  End

Start  End

THURSDAY

Start  End

Start  End

FRIDAY

Start  End

Start  End

SATURDAY

Start  End

Start  End

SUNDAY

Start  End

Start  End

Will the sale of alcohol be for consumption:

- On the premises     Off the premises     Both

If the sale of alcohol is for consumption on the premises select on, if the sale of alcohol is for consumption away from the premises select off. If the sale of alcohol is for consumption on the premises and away from the premises select both.

State any seasonal variations

For example (but not exclusively) where the activity will occur on additional days during the summer months.

Non-standard timings. Where the premises will be used for the supply of alcohol at different times from those listed in the column on the left, list below

For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.

State the name and details of the individual whom you wish to specify on the licence as premises supervisor

*Continued from previous page...*

**Name**

First name

Family name

Date of birth

dd mm yyyy

**Enter the contact's address**

Building number or name

Street

District

City or town

County or administrative area

Postcode

Country

Personal Licence number (if known)

Issuing licensing authority (if known)

**PROPOSED DESIGNATED PREMISES SUPERVISOR CONSENT**

How will the consent form of the proposed designated premises supervisor be supplied to the authority?

- Electronically, by the proposed designated premises supervisor
- As an attachment to this application

Reference number for consent form (if known)

If the consent form is already submitted, ask the proposed designated premises supervisor for its 'system reference' or 'your reference'.

**Section 16 of 21**

**ADULT ENTERTAINMENT**

Highlight any adult entertainment or services, activities, or other entertainment or matters ancillary to the use of the premises that may give rise to concern in respect of children

Give information about anything intended to occur at the premises or ancillary to the use of the premises which may give rise to concern in respect of children, regardless of whether you intend children to have access to the premises, for example (but not exclusively) nudity or semi-nudity, films for restricted age groups etc gambling machines etc.

Continued from previous page...

**Section 17 of 21**

**HOURS PREMISES ARE OPEN TO THE PUBLIC**

**Standard Days And Timings**

MONDAY

Start

End

Start

End

Give timings in 24 hour clock.  
(e.g., 16:00) and only give details for the days  
of the week when you intend the premises  
to be used for the activity.

TUESDAY

Start

End

Start

End

WEDNESDAY

Start

End

Start

End

THURSDAY

Start

End

Start

End

FRIDAY

Start

End

Start

End

SATURDAY

Start

End

Start

End

SUNDAY

Start

End

Start

End

State any seasonal variations

For example (but not exclusively) where the activity will occur on additional days during the summer months.

Non standard timings. Where you intend to use the premises to be open to the members and guests at different times from those listed in the column on the left, list below

For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.

*Continued from previous page...*

## **Section 18 of 21**

### **LICENSING OBJECTIVES**

Describe the steps you intend to take to promote the four licensing objectives:

a) General – all four licensing objectives (b,c,d,e)

List here steps you will take to promote all four licensing objectives together.

- Staff training and people awareness.

b) The prevention of crime and disorder

- 24/7 CCTV system is in place and operational.
- No one carrying open or sealed bottles or glasses will be admitted to the premises at any time.
- No customers will be permitted to take open containers of alcoholic or soft drinks from the premises.
- An incident book is kept on the premises.

c) Public safety

- Free drinking water is available at all times when the premises is open to the public.
- The licence holder ensure that all staff receive appropriate training about emergency and general safety precautions and procedures.
- The licence holder ensure that all staff are aware of their social and legal obligations and their responsibilities regarding the sale of alcohol.
- The electrical system at the premises, including portable appliances is inspected and tested annually by a competent person and a satisfactory safety report obtained. A competent person will be a suitably qualified electrician who is registered with the ECA or NICEIC.
- The gas system, including appliances, is inspected annually and tested by a Gas Safe Registered engineer and a satisfactory Gas Safety Certificate must be obtained.

d) The prevention of public nuisance

- The licence holder ensure that staff regularly patrol the premises both indoors and out to supervise the orderly conduct of patrons.
- Prominent, legible notices requesting people to leave the premises and the area quietly displayed at the exit.

e) The protection of children from harm

A challenge 21/25 policy is employed where those individuals who appear to be under the age of 21/25 attempting to purchase alcohol must be asked for identification. The only type of ID that will be accepted is PASS accredited ID, passport or photo driving licence.

## **Section 19 of 21**

### **NOTES ON DEMONSTRATING ENTITLEMENT TO WORK IN THE UK**

*Continued from previous page...*

**Entitlement to work/immigration status for individual applicants and applications from partnerships which are not limited liability partnerships:**

A licence may not be held by an individual or an individual in a partnership who is resident in the UK who:

- does not have the right to live and work in the UK; or
- is subject to a condition preventing him or her from doing work relating to the carrying on of a licensable activity.

Any premises licence issued in respect of an application made on or after 6 April 2017 will become invalid if the holder ceases to be entitled to work in the UK.

Applicants must demonstrate that they have an entitlement to work in the UK and are not subject to a condition preventing them from doing work relating to the carrying on of a licensable activity. They do this in one of two ways: 1) by providing with this application copies or scanned copies of the documents listed below (which do not need to be certified), or 2) by providing their 'share code' to enable the licensing authority to carry out a check using the Home Office online right to work checking service (see below).

**Documents which demonstrate entitlement to work in the UK**

- An expired or current passport showing the holder, or a person named in the passport as the child of the holder, is a British citizen or a citizen of the UK and Colonies having the right of abode in the UK [please see note below about which sections of the passport to copy].
- An expired or current passport or national identity card showing the holder, or a person named in the passport as the child of the holder, is a national of a European Economic Area country or Switzerland.
- A Registration Certificate or document certifying permanent residence issued by the Home Office to a national of a European Economic Area country or Switzerland.
- A Permanent Residence Card issued by the Home Office to the family member of a national of a European Economic Area country or Switzerland.
- A **current** Biometric Immigration Document (Biometric Residence Permit) issued by the Home Office to the holder indicating that the person named is allowed to stay indefinitely in the UK, or has no time limit on their stay in the UK.
- A **current** passport endorsed to show that the holder is exempt from immigration control, is allowed to stay indefinitely in the UK, has the right of abode in the UK, or has no time limit on their stay in the UK.
- A **current** Immigration Status Document issued by the Home Office to the holder with an endorsement indicating that the named person is allowed to stay indefinitely in the UK or has no time limit on their stay in the UK, **when produced in combination with** an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.
- A birth or adoption certificate issued in the UK, **when produced in combination with** an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.
- A birth or adoption certificate issued in the Channel Islands, the Isle of Man or Ireland **when produced in combination with** an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.
- A certificate of registration or naturalisation as a British citizen, **when produced in combination with** an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.

**Continued from previous page...**

- A **current** passport endorsed to show that the holder is allowed to stay in the UK and is currently allowed to work and is not subject to a condition preventing the holder from doing work relating to the carrying on of a licensable activity.
- A **current** Biometric Immigration Document (Biometric Residence Permit) issued by the Home Office to the holder which indicates that the named person can currently stay in the UK and is allowed to work relation to the carrying on of a licensable activity.
- A **current** Residence Card issued by the Home Office to a person who is not a national of a European Economic Area state or Switzerland but who is a family member of such a national or who has derivative rights or residence.
- A **current** Immigration Status Document containing a photograph issued by the Home Office to the holder with an endorsement indicating that the named person may stay in the UK, and is allowed to work and is not subject to a condition preventing the holder from doing work relating to the carrying on of a licensable activity **when produced in combination with** an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.
- A Certificate of Application, **less than 6 months old**, issued by the Home Office under regulation 18(3) or 20(2) of the Immigration (European Economic Area) Regulations 2016, to a person who is not a national of a European Economic Area state or Switzerland but who is a family member of such a national or who has derivative rights of residence.
- Reasonable evidence that the person has an outstanding application to vary their permission to be in the UK with the Home Office such as the Home Office acknowledgement letter or proof of postage evidence, or reasonable evidence that the person has an appeal or administrative review pending on an immigration decision, such as an appeal or administrative review reference number.
- Reasonable evidence that a person who is not a national of a European Economic Area state or Switzerland but who is a family member of such a national or who has derivative rights of residence in exercising treaty rights in the UK including:-
  - evidence of the applicant's own identity – such as a passport,
  - evidence of their relationship with the European Economic Area family member – e.g. a marriage certificate, civil partnership certificate or birth certificate, and
  - evidence that the European Economic Area national has a right of permanent residence in the UK or is one of the following if they have been in the UK for more than 3 months:
    - (i) working e.g. employment contract, wage slips, letter from the employer,
    - (ii) self-employed e.g. contracts, invoices, or audited accounts with a bank,
    - (iii) studying e.g. letter from the school, college or university and evidence of sufficient funds; or
    - (iv) self-sufficient e.g. bank statements.

Family members of European Economic Area nationals who are studying or financially independent must also provide evidence that the European Economic Area national and any family members hold comprehensive sickness insurance in the UK. This can include a private medical insurance policy, an EHIC card or an S1, S2 or S3 form.

**Original documents must not be sent to licensing authorities.** If the document copied is a passport, a copy of the following pages should be provided:-

- (i) any page containing the holder's personal details including nationality;
- (ii) any page containing the holder's photograph;
- (iii) any page containing the holder's signature;
- (iv) any page containing the date of expiry; and
- (v) any page containing information indicating the holder has permission to enter or remain in the UK and is permitted to work.

***Continued from previous page...***

If the document is not a passport, a copy of the whole document should be provided.

Your right to work will be checked as part of your licensing application and this could involve us checking your immigration status with the Home Office. We may otherwise share information with the Home Office. Your licence application will not be determined until you have complied with this guidance.

**Home Office online right to work checking service**

As an alternative to providing a copy of the documents listed above, applicants may demonstrate their right to work by allowing the licensing authority to carry out a check with the Home Office online right to work checking service.

To demonstrate their right to work via the Home Office online right to work checking service, applicants should include in this application their 9-digit share code (provided to them upon accessing the service at <https://www.gov.uk/prove-right-to-work>) which, along with the applicant's date of birth (provided within this application), will allow the licensing authority to carry out the check.

In order to establish the applicant's right to work, the check will need to indicate that the applicant is allowed to work in the United Kingdom and is not subject to a condition preventing them from doing work relating to the carrying on of a licensable activity.

An online check will not be possible in all circumstances because not all applicants will have an immigration status that can be checked online. The Home Office online right to work checking service sets out what information and/or documentation applicants will need in order to access the service. Applicants who are unable to obtain a share code from the service should submit copy documents as set out above.

**Section 20 of 21**

**NOTES ON REGULATED ENTERTAINMENT**

**Continued from previous page...**

In terms of specific **regulated entertainments** please note that:

- Plays: no licence is required for performances between 08:00 and 23.00 on any day, provided that the audience does not exceed 500.
- Films: no licence is required for 'not-for-profit' film exhibition held in community premises between 08.00 and 23.00 on any day provided that the audience does not exceed 500 and the organiser (a) gets consent to the screening from a person who is responsible for the premises; and (b) ensures that each such screening abides by age classification ratings.
- Indoor sporting events: no licence is required for performances between 08.00 and 23.00 on any day, provided that the audience does not exceed 1000.
- Boxing or Wrestling Entertainment: no licence is required for a contest, exhibition or display of Greco-Roman wrestling, or freestyle wrestling between 08.00 and 23.00 on any day, provided that the audience does not exceed 1000. Combined fighting sports – defined as a contest, exhibition or display which combines boxing or wrestling with one or more martial arts – are licensable as a boxing or wrestling entertainment rather than an indoor sporting event.
- Live music: no licence permission is required for:
  - o a performance of unamplified live music between 08.00 and 23.00 on any day, on any premises.
  - o a performance of amplified live music between 08.00 and 23.00 on any day on premises authorised to sell alcohol for consumption on those premises, provided that the audience does not exceed 500.
  - o a performance of amplified live music between 08.00 and 23.00 on any day, in a workplace that is not licensed to sell alcohol on those premises, provided that the audience does not exceed 500.
  - o a performance of amplified live music between 08.00 and 23.00 on any day, in a church hall, village hall, community hall, or other similar community premises, that is not licensed by a premises licence to sell alcohol, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance from a person who is responsible for the premises.
  - o a performance of amplified live music between 08.00 and 23.00 on any day, at the non-residential premises of (i) a local authority, or (ii) a school, or (iii) a hospital, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance on the relevant premises from: (i) the local authority concerned, or (ii) the school or (iii) the health care provider for the hospital.
- Recorded Music: no licence permission is required for:
  - o any playing of recorded music between 08.00 and 23.00 on any day on premises authorised to sell alcohol for consumption on those premises, provided that the audience does not exceed 500.
  - o any playing of recorded music between 08.00 and 23.00 on any day, in a church hall, village hall, community hall, or other similar community premises, that is not licensed by a premises licence to sell alcohol, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance from a person who is responsible for the premises.
  - o any playing of recorded music between 08.00 and 23.00 on any day, at the non-residential premises of (i) a local authority, or (ii) a school, or (iii) a hospital, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance on the relevant premises from: (i) the local authority concerned, or (ii) the school proprietor or (iii) the health care provider for the hospital.

**Continued from previous page...**

- Dance: no licence is required for performances between 08.00 and 23.00 on any day, provided that the audience does not exceed 500. However, a performance which amounts to adult entertainment remains licensable.
- Cross activity exemptions: no licence is required between 08.00 and 23.00 on any day, with no limit on audience size for:
  - o any entertainment taking place on the premises of the local authority where the entertainment is provided by or on behalf of the local authority;
  - o any entertainment taking place on the hospital premises of the health care provider where the entertainment is provided by or on behalf of the health care provider;
  - o any entertainment taking place on the premises of the school where the entertainment is provided by or on behalf of the school proprietor; and
  - o any entertainment (excluding films and a boxing or wrestling entertainment) taking place at a travelling circus, provided that (a) it takes place within a moveable structure that accommodates the audience, and (b) that the travelling circus has not been located on the same site for more than 28 consecutive days.

**Section 21 of 21**

**PAYMENT DETAILS**

This fee must be paid to the authority. If you complete the application online, you must pay it by debit or credit card.

Premises Licence Fees are determined by the non domestic rateable value of the premises.

To find out a premises non domestic rateable value go to the Valuation Office Agency site at [http://www.voa.gov.uk/business\\_rates/index.htm](http://www.voa.gov.uk/business_rates/index.htm)

Band A - No RV to £4,300 = £100.00

Band B - £4,301 to £33,000 = £190.00

Band C - £33,001 to £8700 = 315.00

Band D - £87001 to £12500 = £450.00\*

Band E - £125001 and over = 635.00\*

\*If the premises rateable value is in Bands D or E and the premises is primarily used for the consumption of alcohol on the premises then your are required to pay a higher fee

Band D - £7001 to £12500 = £900.00

Band E - £125001 and over £1,905.00

There is an exemption from the payment of fees in relation to the provision of regulated entertainment at church halls, chapel halls or premises of a similar nature, village halls, parish or community halls, or other premises of a similar nature. The costs associated with these licences will be met by central Government. If, however, the licence also authorises the use of the premises for the supply of alcohol or the provision of late night refreshment, a fee will be required.

Schools and sixth form colleges are exempt from the fees associated with the authorisation of regulated entertainment only where the entertainment is provided by and at the school or college and for the purposes of the school or college.

If you operate a large event you are subject to ADDITIONAL fees based upon the number in attendance at any one time

Capacity 5000-9999 = £1,000.00

Capacity 10000 -14999 = £2,000.00

Capacity 15000-19999 = £4,000.00

Capacity 20000-29999 = £8,000.00

Capacity 30000-39000 = £16,000.00

Capacity 40000-49999 = £24,000.00

Capacity 50000-59999 = £32,000.00

Capacity 60000-69999 = £40,000.00

Capacity 70000-79999 = £48,000.00

Capacity 80000-89999 = £56,000.00

Capacity 90000 and over = £64,000.00

NOTE: From 1st January 2018 Licences if you are granted a Licence to permit the sale/supply of alcohol between midnight and 6am (00:00 and 06:00 hours) on any day you will be liable to pay the Late Night Levy charge. The charge must be paid 14 days after the grant of your Licence, unless you fall within one of the exemption categories. Non-payment of the levy can result in suspension of your licence, as per sections 55A and 92A of the Licensing Act 2003, as amended and section 229(6) of the Police and Social Responsibility Act 2011. For more information below visit <https://www.towerhamlets.gov.uk/latenightlevy>

*Continued from previous page...*

\* Fee amount (£)

190.00

## ATTACHMENTS

## AUTHORITY POSTAL ADDRESS

### Address

Building number or name

Street

District

City or town

County or administrative area

Postcode

Country

United Kingdom

## DECLARATION

\* I/we understand it is an offence, liable on conviction to a fine up to level 5 on the standard scale, under section 158 of the licensing act 2003, to make a false statement in or in connection with this application.

[APPLICABLE TO INDIVIDUAL APPLICANTS ONLY, INCLUDING THOSE IN A PARTNERSHIP WHICH IS NOT A LIMITED LIABILITY PARTNERSHIP] I UNDERSTAND I AM NOT ENTITLED TO BE ISSUED WITH A LICENCE IF I DO NOT HAVE THE ENTITLEMENT TO LIVE AND WORK IN THE UK (OR IF I AM SUBJECT TO A CONDITION PREVENTING ME FROM DOING WORK RELATING TO THE CARRYING ON OF A LICENSABLE ACTIVITY) AND THAT MY LICENCE WILL BECOME INVALID IF I CEASE TO BE ENTITLED TO LIVE AND WORK IN THE UK (PLEASE READ GUIDANCE NOTE 15). THE DPS NAMED IN THIS APPLICATION FORM IS ENTITLED TO WORK IN THE UK (AND IS NOT SUBJECT TO CONDITIONS PREVENTING HIM OR HER FROM DOING WORK RELATING TO A LICENSABLE ACTIVITY) AND I HAVE SEEN A COPY OF HIS OR HER PROOF OF ENTITLEMENT TO WORK, IF APPROPRIATE (PLEASE SEE NOTE 15).

Ticking this box indicates you have read and understood the above declaration

This section should be completed by the applicant, unless you answered "Yes" to the question "Are you an agent acting on behalf of the applicant?"

\* Full name

\* Capacity

Date (dd/mm/yyyy)

Add another signatory

Once you're finished you need to do the following:

1. Save this form to your computer by clicking file/save as...
2. Go back to <https://www.gov.uk/apply-for-a-licence/premises-licence/tower-hamlets/apply-1> to upload this file and continue with your application.

Don't forget to make sure you have all your supporting documentation to hand.

*Continued from previous page...*

**IT IS AN OFFENCE LIABLE TO SUMMARY CONVICTION TO A FINE OF ANY AMOUNT UNDER SECTION 158 OF THE LICENSING ACT 2003, TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS APPLICATION**

**IT IS AN OFFENCE UNDER SECTION 24B OF THE IMMIGRATION ACT 1971 FOR A PERSON TO WORK WHEN THEY KNOW, OR HAVE REASONABLE CAUSE TO BELIEVE, THAT THEY ARE DISQUALIFIED FROM DOING SO BY REASON OF THEIR IMMIGRATION STATUS. THOSE WHO EMPLOY AN ADULT WITHOUT LEAVE OR WHO IS SUBJECT TO CONDITIONS AS TO EMPLOYMENT WILL BE LIABLE TO A CIVIL PENALTY UNDER SECTION 15 OF THE IMMIGRATION, ASYLUM AND NATIONALITY ACT 2006 AND PURSUANT TO SECTION 21 OF THE SAME ACT, WILL BE COMMITTING AN OFFENCE WHERE THEY DO SO IN THE KNOWLEDGE, OR WITH REASONABLE CAUSE TO BELIEVE, THAT THE EMPLOYEE IS DISQUALIFIED**

# Appendix 2

**(Gastronomica)**  
75 Garnet Street  
London  
E1W 3QS

**Licensable Activities authorised by the licence**

The sale by retail of alcohol

**See the attached licence for the licence conditions**

**Signed by**

**John Cruse** \_\_\_\_\_  
**Team Leader Licensing**

**Date: 1<sup>st</sup> December 2006**

**(As amended 30<sup>th</sup> June 2008)**

**Part A - Format of premises licence**

Premises licence number

12791

**Part 1 - Premises details**

**Postal address of premises, or if none, ordnance survey map reference or description**

**(Gastronomica)**  
75 Garnet Street  
London

**Post town**  
London

**Post code**  
E1W 3QS

**Telephone number**  
[REDACTED]

**Where the licence is time limited the dates**

Not applicable

**Licensable activities authorised by the licence**

The sale by retail of alcohol

**The times the licence authorises the carrying out of licensable activities**

**Sale by retail of alcohol**

Monday to Saturday from 11:00 hrs to 23:00 hrs

Sunday from 11:00 hrs to 22:00 hrs

Non-standard timings:

Once a month until 23:00 hours

**The opening hours of the premises**

Monday to Friday from 08:00 hrs to 23:00 hrs  
Saturday from 09:30 hrs to 23:00 hrs  
Sunday from 09:30 hrs to 22:00 hrs

Non-standard timings

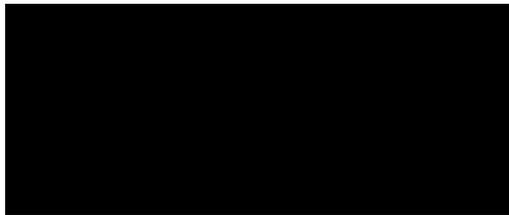
Once a month until 23:00 hours

**Where the licence authorises supplies of alcohol whether these are on and/ or off supplies**

On and off supplies

**Part 2**

**Name, (registered) address, telephone number and email (where relevant) of holder of premises licence**



**Registered number of holder, for example company number, charity number (where applicable)**



**Name, address and telephone number of designated premises supervisor where the premises licence authorises the supply of alcohol**



**Personal licence number and issuing authority of personal licence held by designated premises supervisor where the premises licence authorises for the supply of alcohol**

**Personal Licence Number:** [Redacted]  
**Issuing Authority:** [Redacted]

## Annex 1 - Mandatory conditions

1.
  - (1) The responsible person must ensure that staff on relevant premises do not carry out, arrange or participate in any irresponsible promotions in relation to the premises
  - (2) In this paragraph, an irresponsible promotion means any one or more of the following activities, or substantially similar activities, carried on for the purpose of encouraging the sale or supply of alcohol for consumption on the premises;
    - (a) games or other activities which require or encourage, or are designed to require or encourage, individuals to—
      - (i) drink a quantity of alcohol within a time limit (other than to drink alcohol sold or supplied on the premises before the cessation of the period in which the responsible person is authorised to sell or supply alcohol), or
      - (ii) drink as much alcohol as possible (whether within a time limit or otherwise);
    - (b) provision of unlimited or unspecified quantities of alcohol free or for a fixed or discounted fee to the public or to a group defined by a particular characteristic in a manner which carries a significant risk of undermining a licensing objective
    - (c) provision of free or discounted alcohol or any other thing as a prize to encourage or reward the purchase and consumption of alcohol over a period of 24 hours or less in a manner which carries a significant risk of undermining a licensing objective;
    - (d) selling or supplying alcohol in association with promotional posters or flyers on, or in the vicinity of, the premises which can reasonably be considered to condone, encourage or glamorise anti-social behaviour or to refer to the effects of drunkenness in any favourable manner;
    - (e) dispensing alcohol directly by one person into the mouth of another (other than where that other person is unable to drink without assistance by reason of disability)
2. The responsible person must ensure that free potable water is provided on request to customers where it is reasonably available.
3.
  - (1) The premises licence holder or club premises certificate holder must ensure that an age verification policy is adopted in respect of the premises in relation to the sale or supply of alcohol.
  - (2) The designated premises supervisor in relation to the premises licence must ensure that the supply of alcohol at the premises is carried on in accordance with the age verification policy
  - (3) The policy must require individuals who appear to the responsible person to be under 18 years of age (or such older age as may be specified in the policy) to produce on request, before being served alcohol, identification bearing their photograph, date of birth and either—

- (a) a holographic mark, or
  - (b) an ultraviolet feature.
4. The responsible person must ensure that—
- (a) where any of the following alcoholic drinks is sold or supplied for consumption on the premises (other than alcoholic drinks sold or supplied having been made up in advance ready for sale or supply in a securely closed container) it is available to customers in the following measures—
    - (i) beer or cider: ½ pint
    - (ii) gin, rum, vodka or whisky: 25 ml or 35 ml; and
    - (iii) still wine in a glass: 125 ml;
  - (b) these measures are displayed in a menu, price list or other printed material which is available to customers on the premises; and
  - (c) where a customer does not in relation to a sale of alcohol specify the quantity of alcohol to be sold, the customer is made aware that these measures are available.
5. 1. A relevant person shall ensure that no alcohol is sold or supplied for consumption on or off the premises for a price which is less than the permitted price.
2. For the purposes of the condition set out in paragraph 1—
- (a) “duty” is to be construed in accordance with the Alcoholic Liquor Duties Act 1979;
  - (b) “permitted price” is the price found by applying the formula —
 
$$P = D + (D \times V)$$
 where —
    - (i) **P** is the permitted price
    - (ii) **D** is the amount of duty chargeable in relation to the alcohol as if the duty were charged on the date of the sale or supply of the alcohol, and
    - (iii) **V** is the rate of value added tax chargeable in relation to the alcohol as if the value added tax were charged on the date of the sale or supply of the alcohol;
  - (c) “relevant person” means, in relation to premises in respect of which there is in force a premises licence
    - (i) the holder of the premises licence
    - (ii) the designated premises supervisor (if any) in respect of such a licence, or
    - (iii) the personal licence holder who makes or authorises a supply of alcohol under such a licence
  - (d) “relevant person” means, in relation to premises in respect of which there is in force a club premises certificate, any member or officer of the club present on the premises in a capacity which enables the member or officer to prevent the supply in question; and

- (e) "value added tax" means value added tax charged in accordance with the Value Added Tax Act 1994
- 3. Where the permitted price given by Paragraph (b) of paragraph 2 would (apart from this paragraph) not be a whole number of pennies, the price given by that sub-paragraph shall be taken to be the price actually given by that sub-paragraph rounded up to the nearest penny.
- 4. (1) Sub-paragraph (2) applies where the permitted price given by Paragraph (b) of paragraph 2 on a day ("the first day") would be different from the permitted price on the next day ("the second day") as a result of a change to the rate of duty or value added tax
- (2) The permitted price which would apply on the first day applies to sales or supplies of alcohol which take place before the expiry of the period of 14 days beginning on the second day

## **Annex 2 - Conditions consistent with the operating Schedule**

- 1. Wine will be served only with food.
- 2. Notice requiring customers to leave quietly to be displayed at the premises.
- 3. Children are not to participate in wine tasting.
- 4. Alcoholic drinks shall cease to be served half an hour before closure of premises.
- 5. No person shall be allowed to leave the premises whilst in the possession of any drinking vessel or open glass bottle, whether empty or containing any beverage.
- 6. A CCTV system is to comply with the Data Protection Act 1998 and is to be working and recording correctly when the premises is open to the public.
- 7. The CCTV system shall incorporate a recording facility and any recordings shall be retained and stored in a suitable and secure manner for a minimum of one calendar month. A system shall be in place to maintain the quality of the recorded image and a complete audit trail maintained. The system will comply with other essential legislation, and all signs as required will be clearly displayed. The system will be maintained and fully operational throughout the hours that the premises are open for any licensable activity.
- 8. A staff member from the premises that is conversant with the operation of the CCTV system will be on the premises at all times that the premises is open to the public. This staff member will be able to show recent data and or footage with the absolute minimum of delay when requested.

**Annex 3 - Conditions attached after a hearing by the licensing authority**

N/A

**Annex 4 - Plans**

The plans are those submitted to the licensing authority on the following date:

24<sup>th</sup> October 2006

**Part B - Premises licence summary**

**Premises licence number**

**12791**

**Premises details**

**Postal address of premises, or if none, ordnance survey map reference or description**

**(Gastronomica)**  
75 Garnet Street

**Post town**  
London

**Post code**  
E1W 3QS

**Telephone number**

Where the licence is  
time limited the dates

N/a

Licensable activities  
authorised by the licence

The sale by retail of alcohol

The times the licence authorises the  
carrying out of licensable activities

**Sale by retail of alcohol**

Monday to Saturday from 11:00 hrs to  
23:00 hrs  
Sunday from 11:00 hrs to 22:00 hrs

Non-standard timings:

Once a month until 23:00 hours

The opening hours of the premises

Monday to Friday from 08:00 hrs to  
23:00 hrs  
Saturday from 09:30 hrs to 23:00 hrs  
Sunday from 09:30 hrs to 22:00 hrs

Non-standard timings  
Once a month until 23:00 hours

Name, (registered) address of holder of premises licence

[Redacted]

Where the licence authorises supplies of alcohol whether these are on and / or off supplies

On and off supplies

Registered number of holder, for example company number, charity number (where applicable)

[Redacted]

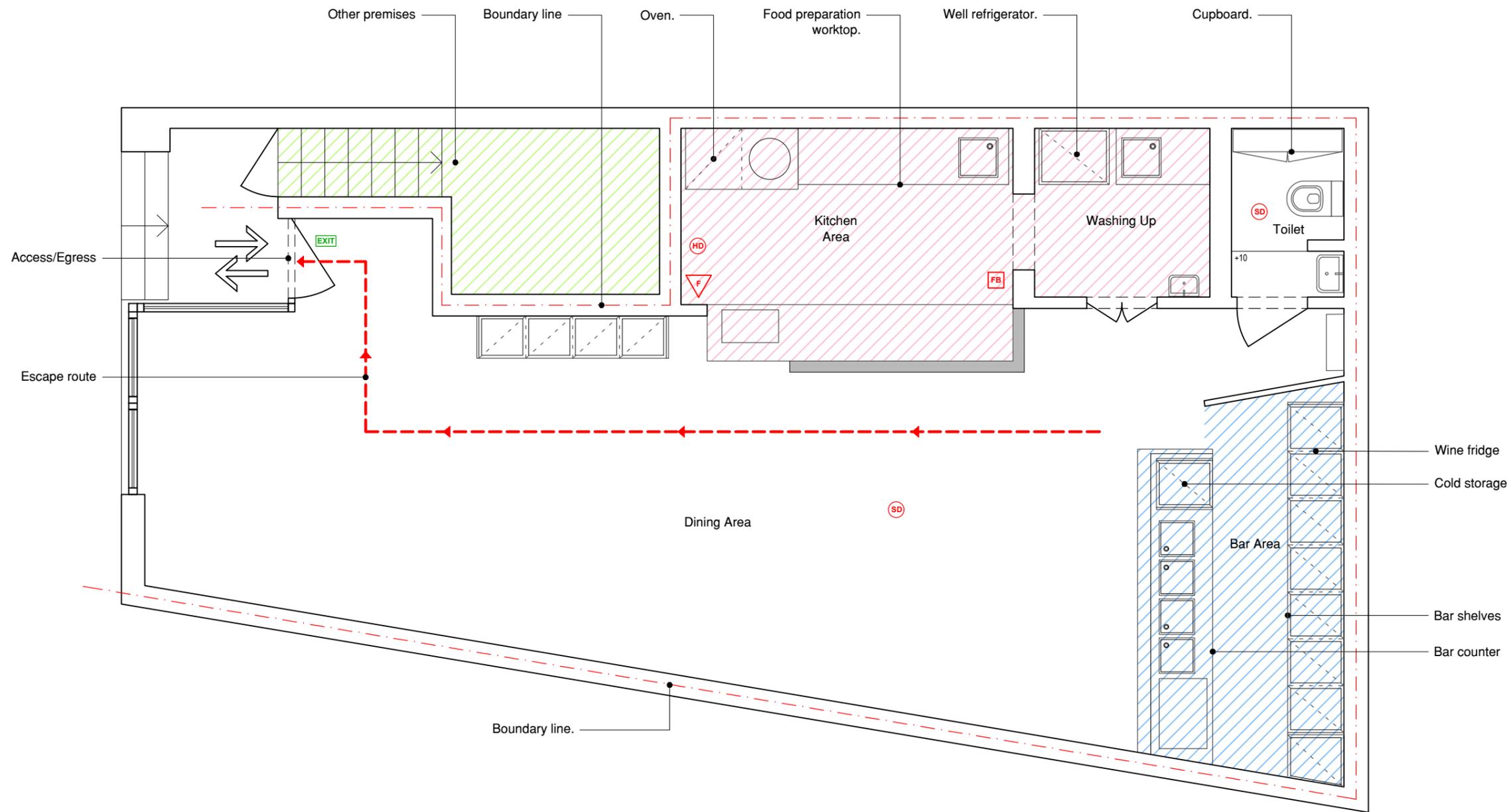
Name of designated premises supervisor where the premises licence authorises for the supply of alcohol

[Redacted]

State whether access to the premises by children is restricted or prohibited

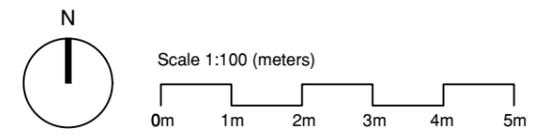
No

# Appendix 3



LEGEND	
	ACCESS/EGRESS
	BOUNDARY LINE
	ESCAPE ROUTE
	FIRE EXIT
	FIRE RATED DOOR
	SMOKE DETECTOR
	HEAT DETECTOR
	MANUAL CALL POINT
	FIRE ALARM CONTROL PANEL No
	AUDIBLE WARNING DEVICE
	FIRE BLANKET
	FOAM SPRAY FIRE EXTINGUISHER
	BAR AREA
	KITCHEN AREA
	OTHER PREMISES

GROUND FLOOR



1st - 22.11.2020 Issued for approval

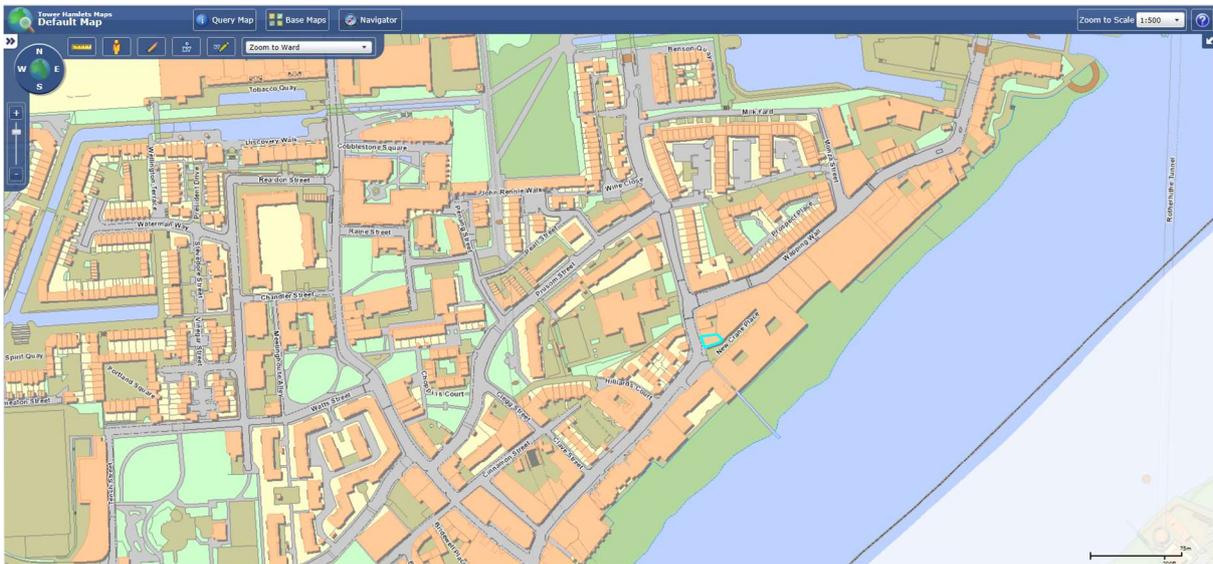
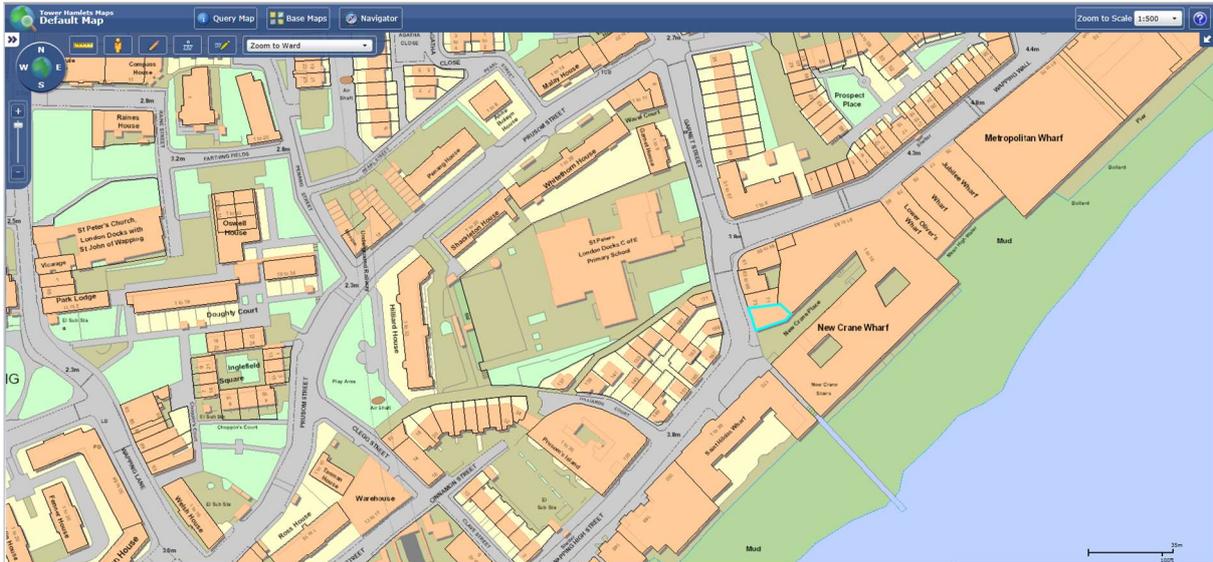
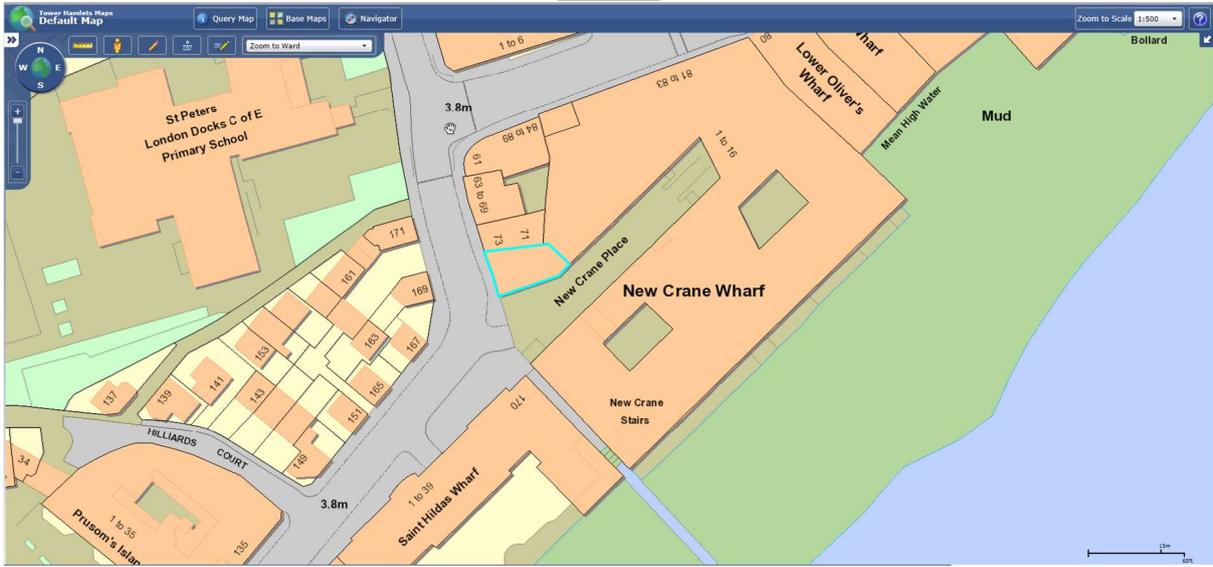
75 Garnet St, Wapping, London E1W 3QS

FO\_01  
FIT OUT

SA-PS scale 1:50@A3

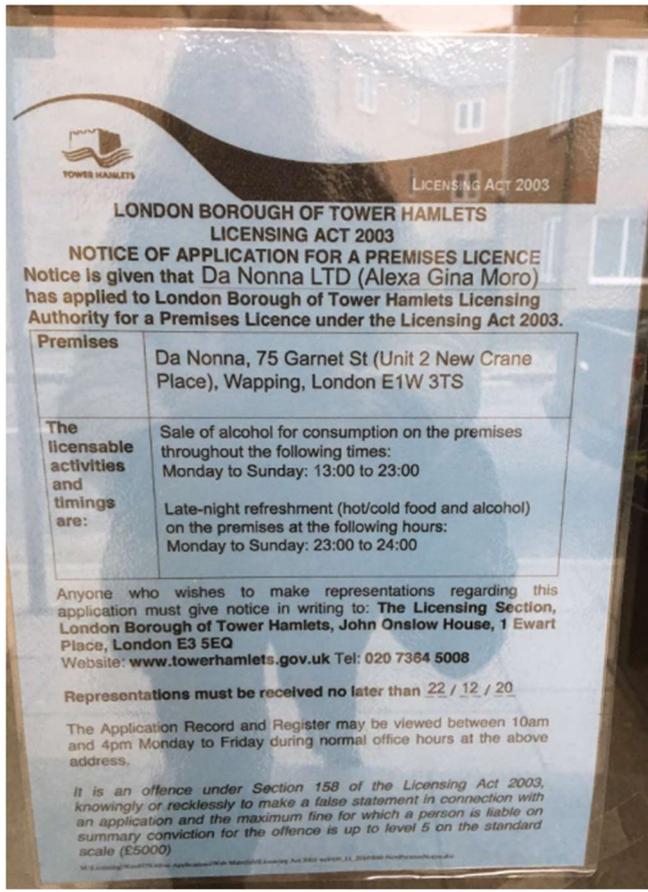
# Appendix 4

# Maps – Da Nonna, Unit 2, New Crane Plane, London, E1W 3TS, (75 Garnet Street)



# Appendix 5

## Photos - Da Nonna, Unit 2 New Crane Place









# Appendix 6

**Da Nonna, Unit 2, New Cranes Place - Nearby licensed premises**

Name of Premises	Licensing Activities	Opening Times
<p><b>(Gastronomica)</b> 75 Garnet Street <b>(current Licence)</b></p>	<p><b><u>Sale by retail of alcohol (on &amp; off)</u></b> Monday to Saturday from 11:00 hrs to 23:00 hrs Sunday from 11:00 hrs to 22:00 hrs</p> <p><b><u>Non-standard timings:</u></b> Once a month until 23:00 hours</p>	<ul style="list-style-type: none"> <li>• Monday to Friday from 08:00 hrs to 23:00 hrs</li> <li>• Saturday from 09:30 hrs to 23:00 hrs</li> <li>• Sunday from 09:30 hrs to 22:00 hrs</li> </ul> <p><b><u>Non-standard timings</u></b> Once a month until 23:00 hours</p>
<p><b>(The Wapping Victualler Ltd)</b>  69 Garnet Street</p>	<p><b><u>Sale of Alcohol (on and off sales)</u></b> Monday to Saturday from 10:00 hours to 22:45 hours Sunday from 10:00 hours to 22:15 hours</p> <p><b><u>The Provision of Regulated Entertainment</u></b> (Recorded music – indoors) Monday to Saturday from 11:00 hours to 22:00 hours Sunday from 11:00 hours to 22:00</p>	<ul style="list-style-type: none"> <li>• Monday to Saturday from 14:00 hours to 23:15 hours</li> <li>• Sunday from 12:00 hours to 22:45 hours</li> </ul>
<p><b>Wapping Mini Store Ltd,</b> <b>8 Garnet Street</b></p>	<p><b><u>The sale by retail of alcohol (off sales)</u></b> Sunday to Thursday, 09.00 hours to 22.00 hours Friday and Saturday, 09.00 hours to 23.00 hours</p>	<ul style="list-style-type: none"> <li>• Sunday to Thursday, 08.00 hours to 22.00 hours</li> <li>• Friday and Saturday, 08.00 hours to 23.00 hours</li> </ul>
<p><b>(Docklands General Store)</b> Unit 4 New Crane Wharf 84 Wapping Wall</p>	<p><b><u>The sale by retail of alcohol (off sales)</u></b></p> <ul style="list-style-type: none"> <li>• Monday to Sunday, from 07:00 hours to 21:00 hours</li> </ul>	<ul style="list-style-type: none"> <li>• Monday to Sunday, from 07:00 hours to 21:00 hours</li> </ul>
<p><b>(Il Bordello)</b> Unit G01, Metropolitan Wharf Building 70 Wapping Wall</p>	<p><b><u>The sale of alcohol (on sales)</u></b> Monday – Friday 12:00 to 23:00 hours Saturday 18:00 to 23:00 hours Sunday 13:00 to 23:00 hours</p>	<ul style="list-style-type: none"> <li>• Monday – Friday 12:00 to 23:30 hours</li> <li>• Saturday 18:00 to 23:30 hours</li> <li>• Sunday 13:00 to 23:30 hours</li> </ul>
<p><b>(Urban Baristas)</b> 138 Wapping High Street</p>	<p><b><u>The sale by retail of alcohol (on sales only)</u></b></p> <ul style="list-style-type: none"> <li>• Monday to Friday, from 11:30 hrs to 23:00 hrs</li> <li>• Saturday, from 09:00 hrs to 23:00 hrs</li> <li>• Sunday, from 09:00 hrs to 22:30 hrs</li> </ul>	<ul style="list-style-type: none"> <li>• Monday to Sunday from 07:00 hrs to 23:30 hrs</li> </ul>

# Appendix 7

## **Section 182 Advice by the Home Office Updated on April 2018**

### Relevant, vexatious and frivolous representations

9.4 A representation is “relevant” if it relates to the likely effect of the grant of the licence on the promotion of at least one of the licensing objectives. For example, a representation from a local businessperson about the commercial damage caused by competition from new licensed premises would not be relevant. On the other hand, a representation by a businessperson that nuisance caused by new premises would deter customers from entering the local area, and the steps proposed by the applicant to prevent that nuisance were inadequate, would be relevant. In other words, representations should relate to the impact of licensable activities carried on from premises on the objectives. For representations in relation to variations to be relevant, they should be confined to the subject matter of the variation. There is no requirement for a responsible authority or other person to produce a recorded history of problems at premises to support their representations, and in fact this would not be possible for new premises.

9.5 It is for the licensing authority to determine whether a representation (other than a representation from responsible authority) is frivolous or vexatious on the basis of what might ordinarily be considered to be vexatious or frivolous. A representation may be considered to be vexatious if it appears to be intended to cause aggravation or annoyance, whether to a competitor or other person, without reasonable cause or justification. Vexatious circumstances may arise because of disputes between rival businesses and local knowledge will therefore be invaluable in considering such matters. Licensing authorities can consider the main effect of the representation, and whether any inconvenience or expense caused by it could reasonably be considered to be proportionate.

9.6 Frivolous representations would be essentially categorised by a lack of seriousness. Frivolous representations would concern issues which, at most, are minor and in relation to which no remedial steps would be warranted or proportionate.

9.7 Any person who is aggrieved by a rejection of their representations on either of these grounds may lodge a complaint through the local authority’s corporate complaints procedure. A person may also challenge the authority’s decision by way of judicial review.

9.8 Licensing authorities should not take decisions about whether representations are frivolous, vexatious or relevant to the licensing objectives on the basis of any political judgement. This may be difficult for councillors who receive complaints from residents within their own wards. If consideration is not to be delegated, contrary to the recommendation in this

Guidance, an assessment should be prepared by officials for consideration by the sub-committee before any decision is taken that necessitates a hearing. Any councillor who considers that their own interests are such that they are unable to consider the matter independently should disqualify themselves.

9.9 It is recommended that, in borderline cases, the benefit of the doubt about any aspect of a representation should be given to the person making that representation. The subsequent hearing would then provide an opportunity for the person or body making the representation to amplify and clarify it.

9.10 Licensing authorities should consider providing advice on their websites about how any person can make representations to them.

# Appendix 8

## Corinne Holland

---

**From:** Licensing  
**Sent:** 22 December 2020 09:34  
**To:** Corinne Holland  
**Subject:** FW: Representation concerning the application of Da Nonna Ltd., 75 Garnet Street, London, E1W 3TS

---

**From:** Ben Pommer [REDACTED]  
**Sent:** 21 December 2020 17:17  
**To:** Licensing <Licensing@towerhamlets.gov.uk>  
**Subject:** Representation concerning the application of Da Nonna Ltd., 75 Garnet Street, London, E1W 3TS

Dear Sirs,

We herewith object to the licensing application of Da Nonna Ltd., 75 Garnet Street, London, E1W 3TS and the granting of provision of late night refreshments up to 24:00, Monday to Sunday.

We also object to the opening hours Monday to Sunday up to 24:00.

**Reasons:**

This is a residential area being part of the Wapping Wall Conservation area. Providing late night refreshments and having extended late night opening hours up to 24:00 Monday to Sunday is excessive, will impact the enjoyment of private residences due to noise disturbances. People leaving and entering the premises at late hours, gathering in groups (even if small) outside the premises to smoke (an outside ashtray is installed next to the premise entrance door for that purpose), will increase noise levels and disturb neighbor's sleep and wellbeing. In warm weather the street facing retractable glass front of the premises will usually be opened up, preventing any noise protection to the surrounding private residences.

Therefore we suggest to restrict opening hours of Da Nonna Ltd. for Monday to Saturday to 22:30 and for Sunday to 22:00 and not granting provision of late night refreshments.

Noise disturbances have already been noticed and discussed with license holders of Gastronomica Ltd. (also providing food and alcoholic drink), which was based at same address until recently, whereas Gastronomica's opening hours only extended Monday to Saturday up to 23:00 and Sunday up to 22:00. Unfortunately the noise disturbance could not be prevented at all times whereas opening hours were at least shorter.

Representation regarding this application is given by email due to current issues with postal deliveries.

Please confirm by email receipt acceptance of this representation concerning the application of Da Nonna Ltd., 75 Garnet Street, London, E1W 3TS.

Kind regards,

Benedikt Pommer  
[REDACTED]

# Appendix 9

## Corinne Holland

---

**From:** Licensing  
**Sent:** 18 December 2020 11:11  
**To:** Corinne Holland  
**Subject:** FW: Representations with regard to an application for a Premises Licence by Da Nonna Ltd, 75 Garnet Street, E1W 3TS

**From:** Caitlin Spence [REDACTED]  
**Sent:** 17 December 2020 18:41  
**To:** Licensing <Licensing@towerhamlets.gov.uk>  
**Cc:** Deborah Holmes <[REDACTED]>; Ed LJ <[REDACTED]>  
**Subject:** Representations with regard to an application for a Premises Licence by Da Nonna Ltd, 75 Garnet Street, E1W 3TS

Dear Sirs,

We are aware that Alexa Gina Mora, the owner of Da Nonna Ltd, has applied to Tower Hamlets Council for a Premises Licence to serve alcohol and refreshments from Monday to Sunday from 13:00 to 0:00 (midnight).

I am the current tenant, along with my partner, Edward Lawrence-Jones, [REDACTED] [REDACTED] which is situated directly above Da Nonna. For this reason, I would like to raise a number of serious concerns we have in relation to this application.

Da Nonna's proposals will undoubtedly increase the noise problem and anti-social behaviour we are already experiencing. This has seriously impacted on our well-being since September and any extension of the current arrangements would exasperate the situation and to put it plainly - make it unbearable.

The licence extension will also severely impact the other residents and for the reasons detailed below, we oppose their application in the strongest possible manner.

### **Excessive Noise Concerns**

This is a quiet residential area where due to the global pandemic, we are both working from home full time for the foreseeable future. We both have demanding corporate jobs that require early starts and numerous calls throughout the day with clients.

Since Da Nonna opened in September there have frequent, if not daily occurrences of excessive noise, which causes us significant disruption and stress. Nearly every night Da Nonna has been open over the past 3 months, we have not been able to sleep, read, work or generally enjoy your home until the restaurant closes for the night. This is due to the noise generated from nearly every aspect of their business reverberates up into the flat, to the extent we can hear full conversations between staff members, music, singing and many other forms of noise. These include cooking, cleaning up at night, loud machinery, furniture moving, banging and forms of vibrations through the floor.

We have made numerous attempts to respectfully come to a resolution regarding the noise with the owners of Da Nonna. However, the polite requests to lower the noise have never been upheld. The noise has now become so unbearable that we have logged an official noise complaint with Environmental Health (**Ref: 318092**) after having exhausted all other routes. We are also in the process of completing a 3-week statutory nuisance diary log to submit to the Council next week.

An extended licence would cause serious further disturbances when we are already suffering on a near-daily basis, especially as the owners have refused to install any acoustic buffering to help the situation. Additionally, the time it

takes to clear away after will undoubtedly extend beyond midnight; to 1am or 2 am. The current disturbances we already have to bear will then continue later into the night/early morning. This will disturb our sleep at even more unreasonable hours and potentially 7 days a week.

### **Customers Concerns**

We have had to already ask customers many times to move down the street away from our windows. The Porters at New Crane Wharf have been forced to request on numerous occasions, that the customers keep the noise down, to stop smoking and move on quietly late at night. The noise relating to late night drinking at Da Nonna has and will continue to cause a problem for the neighbourhood as customers are far less likely to be considerate of local residents and are more likely to shout and act disorderly when under the influence of alcohol.

It's very likely that people will continue drinking from other pubs to Da Nonna, when they are already intoxicated. This will result in noisy, drunken people who won't care about the neighbourhood potentially using unsavoury language, littering and vomiting on the streets. This will impact the residents when trying to get to sleep so they can get up early to work the next day and enjoyment of the neighbourhood in general.

### **Shared Entrance**

The entrance to Da Nonna is shared with our flat and the flat above. We have already experienced customers and staff of Da Nonna gathering in the entrance way to our flats and have been smoking and/or vaping causing excessive smells entering the flat and leaving litter in the area.

We are concerned to return home to gathered people Da Nonna blocking the front door. With alcohol permitted throughout the day and late into the night this will embolden customers and create an unpleasant environment on the doorstep for the residents of the building.

It makes us incredibly uncomfortable to approach customers and asking them to move away from our entrance/windows. Extending the licence will only heighten these concerns and situations where we feel trapped, as we don't want to be abused or threatened by customers or staff.

### **Compliance Concerns**

There is a real concern that the owner of Da Nonna will not keep within the licensing rules. Since opening Da Nonna the owner has on numerous occasions flouted local rules and government guidelines relating to COVID Tier restrictions. When preparing the premises, Da Nonna owners operated on Sundays and late at night (7am on Sundays and up to 1/2am during the week) outside the Councils regulated hours.

Complaints were made by our neighbours to the Porters of New Crane Place, who subsequently us in requesting the work stopped during these wholly unreasonable times. However, the owners of Da Nonna continued to drill, hammer and carry out internal works after at least 5 polite requests. There was a clear lack of care or respect for the rules and the neighbourhood.

More recently, on Wednesday 9<sup>th</sup> December, the owners also hosted a birthday party during tier 2 restrictions. This party was so loud we could not focus on any task and it interrupted us even speaking to one another – the noise was that excessive. We tried to contact the owners on three separate occasions to lower the noise levels, between 9pm and 11pm, but were ignored. We then had to contact the Tower Hamlets noise control service the following day and log a complaint (as the service is not open on Monday-Wednesdays).

I am gravely concerned that through all experience with the owners of Da Nonna, they will not keep within the licensing guidelines and be respectful to their neighbours. The fact that they have requested the licence to be extended 7 days a week till midnight is wholly unreasonable and not necessary in this quiet residential neighbourhood.



# Appendix 10

## Corinne Holland

---

**From:** Corinne Holland  
**Sent:** 21 December 2020 10:49  
**To:** Corinne Holland  
**Subject:** FW: Representations with regard to an application for a Premises Licence by Da Nonna Ltd, 75 Garnet Street, E1W 3TS  
**Attachments:** 318092 Noise Nuisance Da Nonna 75 Garnet St Wapping E1W 3TS.pdf

---

**From:** Deborah Holmes <[REDACTED]>  
**Sent:** 17 December 2020 12:22  
**To:** Licensing <[Licensing@towerhamlets.gov.uk](mailto:Licensing@towerhamlets.gov.uk)>  
**Subject:** Representations with regard to an application for a Premises Licence by Da Nonna Ltd, 75 Garnet Street, E1W 3TS

Dear Tower Hamlets Licencing,

It has come to my attention that Alexa Gina Mora, the owner of Da Nonna Ltd, has applied to Tower Hamlets Council for a Premises Licence to serve alcohol and refreshments from Monday to Sunday from 13:00 to 0:00 (midnight). I am the owner of [REDACTED] which is situated directly above Da Nonna. For this reason, I would like to raise a number of concerns I have in relation to this application.

In summary, Da Nonna's proposals would significantly increase the noise problem and anti-social behaviour we are already experiencing. This has seriously impacted on the well-being of my tenants since September and any extension of the current arrangements would exasperate the situation. The licence extension will also severely impact the other residents and for the reasons detailed below, we oppose their application in the strongest possible manner.

### **Excessive Noise Concerns**

This is a quiet residential area where more and more people must work from home due to the ongoing global pandemic. Together with the global shift of flexible working, it's very likely my tenants and other residents in the area will be working from home into the foreseeable future.

Since Da Nonna opened in September there have already been frequent occurrences of excessive noise, which causes significant disruption and stress to my tenants. Nearly every night Da Nonna has been open over the past 3 months, my tenants have been negatively impacted through an inability to sleep, work effectively and enjoy their home.

The noise caused by Da Nonna has become so unbearable to my tenants that they have logged an official noise complaint with Environmental Health (**Ref: 318092**) after having exhausted other areas to peacefully and amicably resolve the noise situation with the owners. They are in the process of completing a 3-week statutory nuisance diary log to submit to the Council. Therefore, the granting of an application for an extended licence would exacerbate in the current situation for my tenants and for local residents.

Da Nonna's commercial unit contains no proper or reasonable sound proofing, being a concrete shell with little internal furnishings to absorb noise. Therefore, the noise generated from nearly every aspect of their business reverberates up into my tenants flat – to the extent they can hear full conversations between staff members, music, singing and many other forms of noise. These include cooking, cleaning up at night, loud machinery, furniture moving, banging and forms of vibrations through the floor. As mentioned, this has caused significant problems for my tenants who have been disturbed during the day on work zoom calls and especially during the night when trying to get to sleep. An extended licence would cause serious further disturbances to my tenants who are already suffering on a near-daily basis.

### **Late Night Opening Hours Concerns**

As our tenants can hear the operations of the business so clearly, it's vital to point out the owners and staff take hours to close for the evening. The extended licence application will allow their business to be open until midnight, however, the time it takes to clear away after will undoubtedly extend beyond this time to 1am or 2 am. The current disturbances that my tenants are experiencing will continue later into the night/early morning. This will disturb their sleep at even more unreasonable hours and potentially 7 days a week.

### **Customers Concerns**

Noisy customers departing the premises late at night have already caused problems. To the extent that on a number of occasions my tenants have had to ask them to move down the street away from their windows. The Porters at New Crane Wharf have been forced to request on numerous occasions, that the customers keep the noise down, stop smoking and move on quietly late at night. The noise relating to late night drinking at Da Nonna has and will continue to cause a problem for the neighbourhood as customers are far less likely to be considerate of local residents and are more likely to shout and act disorderly when under the influence of alcohol.

The entrance to Da Nonna is shared with my flat and the flat above. We have already experienced customers and staff of Da Nonna gathering in the entrance way to our flats and have been smoking and/or vaping causing excessive smells entering the flat and leaving litter in the area. My tenants are concerned about returning home to gathered people from Da Nonna blocking their front door. With alcohol permitted throughout the day and late into the night this will embolden customers and create an unpleasant environment on the doorstep for the residents of the building.

My tenants have expressed concerns at approaching customers and asking them to be quiet and to move on. Extending the licence will only heighten these concerns and situations like these are likely to become more frequent resulting in my tenants feeling they are trapped and cannot say anything as they don't want to be abused or threatened by customers or staff.

### **Future/Long Term Concerns**

Da Nonna have large windows/doors that open out onto the footpath, which will be opened during the summer months and warmer weather. This will undoubtedly heighten the noise issue as my tenants living room is directly above the entrance to the café and the noise emitted from customers will clearly be heard from their living area and impact on their enjoyment of the flat. My tenants will be forced to keep their only windows closed to prevent noise, smoke, drunken behaviour and food smells emitting from Da Nonna into their flat. This will clearly disturb their right to enjoyment of their home and to a peaceful environment. This will be particularly difficult as the licence application will permit drinking throughout the day and late into the night 7 days a week. There will be no escape from the excessive noise and customers from Da Nonna.

## **Drunken Behaviour Concerns**

There is a real concern that with the late licence application that people will come from the pubs after closing or return from London late at night to Da Nonna, when they are already intoxicated. This will result in noisy, drunken people who won't care about disturbing the local neighbourhood potentially using unsavoury language, littering and vomiting on the streets. This will impact the residents when trying to get to sleep so they can get up early to work the next day and enjoyment of the neighbourhood in general.

In addition, we are extremely worried that Da Nonna will turn into a bar late at night under the spurious notion that it "serves food". This is definitely not desirable. This licence application has led us to believe that this could become the reality and be an option 7 nights a week.

## **Compliance Concerns**

There is a real concern that the owner of Da Nonna will not keep within the licencing rules. Since opening Da Nonna the owner has on numerous occasions flouted local rules and government guidelines relating to Covid Tier restrictions. When preparing the premises, Da Nonna owners operated on Sundays and late at night (7am on Sundays and up to 1/2am during the week) outside the Councils regulated hours.

Complaints were made by neighbours to the Porters of New Crane Place, who subsequently supported my tenants in requesting the work stopped during these wholly unreasonable times. However, the owners of Da Nonna continued to drill, hammer and carry out internal works after at least 5 polite requests. There was a clear lack of care or respect for the rules and the neighbourhood.

During the second lockdown, Da Nonna operated on occasions outside of the government guidelines. More recently, the owners also hosted a birthday party during tier 2 restrictions on Wednesday 9<sup>th</sup> of December. I contacted the Tower Hamlets licencing team to enquire if Da Nonna had a TEN, however it appeared they did not. During this event, my tenants contacted the owners on three separate occasions to lower the noise levels, between 9pm and 11pm, but were ignored. My tenants were forced to contact the Tower Hamlets noise control service the following day and log a complaint (as the service is not open on Monday-Wednesdays).

I am gravely concerned that through past experience with the owners of Da Nonna, they will not keep within the licencing guidelines and be respectful to their neighbours. The fact that they have requested the licence to be extended 7 days a week till midnight is wholly unreasonable and not necessary in this quiet residential neighbourhood.

For these reasons we oppose this application in the strongest possible manner.

I have also attached a copy of the email that was sent to Michael Dunn, Noise Officer, Environmental Protection Team, Tower Hamlets, documenting information he requested as part of registering our noise complaint.

If you require any further information please don't hesitate to contact me.

Yours sincerely,

**Deborah Holmes**  
Landlord/Owner



**From:** Deborah Holmes [REDACTED]  
**Subject: Re: 318092 Noise Nuisance - Da Nonna 75 Garnet St, Wapping, E1W 3TS**  
**Date:** 7 December 2020 at 11:08:34 GMT  
**To:** Michael Dunn <[REDACTED]>

Dear Michael,

Further to our discussion on Friday here is the information you requested and a summary of the situation.

My tenants will be keeping a diary of the noise levels and I have also advised them to call the out of hours service should the cafe noise levels get unbearable. May I ask whether the notes below which are effectively a log of events would be sufficient to 'fast-track' the situation supported by further full week of diary entries? I am keen for this situation to be address quickly for my tenants sake.

You will see from the information below that from the beginning of October, my tenants have been experiencing constant noise levels that have disrupted their working day, but especially their ability to get a good nights sleep. They work from home under the current coronavirus situation so the disruption has been constant day and night but mainly at night.

Whilst they were willing to put up with it at the start thinking things would calm down, the noise levels have unfortunately not abated and our pleas to the owners to lower their noise levels and to respect their neighbours has fallen on deaf ears. And now they have applied for a Premises Licence requesting to open 7 days a week from 1pm to 12am! Hence we are now looking for support from the Council and yourself to help us achieve a solution whereby my tenants peace and quiet and a good nights sleep is once again restored.

Please find below the information you have requested, should you need any further information please don't hesitate to contact me.

Kind regards  
Deborah Holmes  
[REDACTED]

**Address of Noisy Premises:**

Da Nonna  
75 Garnet St  
Wapping  
E1W 3TS

Owner: Alexa Gina Moro  
Phone: [REDACTED]

**Address of the affected premises:**

[REDACTED]  
Wapping  
[REDACTED]

**Tenants Affected:** Caitlin Spence and Ed Lawrence-Jones

Contact details:

Caitlin Spence - [REDACTED]  
[REDACTED]

Ed Lawrence-Jones -  
[REDACTED]

**Landlord details:** Deborah Holmes

Contact details: [REDACTED]

Phone: [REDACTED]

Home Address: [REDACTED]  
[REDACTED]

**Where is the noise coming from** - The noise originally began with drilling, hammering and general internal

alteration work at times ranging from 7am on Sunday mornings, to 1am on weekday evenings. My tenants were even asked by the Porters of New Crane Place if they needed any help/assistance with asking the cafe to keep the noise down, as other residents had made a noise complaint. When the noise continued past 7pm, the Porters would ask the cafe to stop all internal works as it was not within their rights due to the time of day. Unfortunately, the majority of the time the noise persists despite these requests. After 3 weeks of this behaviour, my tenants contacted me on 17th October.

The noise travels through the ceiling of the cafe throughout the entirety of the flat. However, the loudest areas are in my tenants' bedroom, bathroom and hallway. We believe this is where the cafe's kitchen/bar area is.

**How often:** Every day the cafe is open. This is currently 7 days a week until 11pm on Monday - Saturday and Sunday until 4pm. The noise causes the most disruption at night when the customers have gone and the staff and owners are clearing up.

**What is it:** The tenants can clearly hear:

- conversations;
- laughing;
- shouting;
- feel vibrations from some sort of machinery/fan;
- scraping/moving of what sounds like furniture; and
- customers leaving/moving in the shared entrance way.

There are also unpleasant smells emitting from the cafe that has also been raised to their attention by ourselves and also from another neighbour (the Beauty rooms at New Crane Place).

My tenants have had to resort to playing 'white noise' constantly throughout the day time in order to focus on their work. This white noise is an attempt to drown out the voices/moving noises from the cafe downstairs. My tenants also have to sleep with ear plugs and play noise through their phones to drown out the even louder noises at night time. However, this is proving inadequate as they can still hear banging and feel the vibrations through the floor whilst lying in bed. This is seriously affecting their sleep and enjoyment of being in the flat. It is also entirely unreasonable for tenants to be forced to live in their own flat this way.

**Who is it affecting:** My tenants, the neighbouring beauty rooms at New Crane Place. Other neighbours in residential flats across the road.

**When did it start and what has been done: (with permission from Caitlin I have provided content from her text messages to me below)**

I was first notified on the 17th October by my tenant who texted me saying the cafe had changed ownership and that over the last 3 weeks they had been fixing it up.

She states in her text "Ed and I have been very patient with them (7am drilling Sunday mornings and even up to 1/2am in the mornings)." She goes on to say "...now they have opened and the noise has become even worst - to the point where we cannot sleep at all until they leave past midnight (even though the government rules say 10pm). I just don't want to sour the relationship with the tenants (of the cafe) and make the situation worse - but they are being incredibly disrespectful and rude. They are constantly smoking just outside our windows and yelling/banging at all hours. We didn't even get the heads up when they were erecting a gigantic new sign just below our windows (crazy loud hammering for an hour) during the working day - to the point where we had to work in the bedroom to escape the noise to have our meetings!"

A further text on the 17th October read "Even now I can hear every word they're saying through the floor!"

Another text on the 22nd October read "...it's the same issue post 10pm each night where they shout and yell until about 11/12am."

I managed to get the contact details of the owner Alexa Gina Moro and we spoke about the noise on 18th of October, and I asked if she could pre-warn me if there was more hammering or work to be done that would disturb or disrupt my tenants working from home. She kindly agreed and assured me that no further work of that sort would be done as it was all finished. However, on Thursday 29th October loud hammering and drilling occurred at 9am to put up the canopy above the cafe into the wall which is just underneath my tenants windows. My tenants were both on Zoom work calls which were disrupted. They were able to send me a video of the noise which was indeed very loud, to the point where one had to shout above the noise to have a conversation inside the flat. This left us annoyed and upset that they didn't consider others even after promising to at least warn us of disruptive working taking place.

On the 30th of October I had a meeting with Alexa and with her partner Andrea (who is the chef). It was a constructive meeting where we agreed that the noise was an issue and that sound proofing was needed and additional soft furnishings and wall hangings would assist to dampen the noise resonating around the cafe and up into the flat. However, no steps have been made on their part.

On the 5th of November I checked in with the tenants to get an update, here is the text I received back from Caitlin "Hi Deborah, It's been incredibly loud this past week but obviously now they are shut." Being the start of the second lockdown.

On the evening of the 5th November Caitlin sent a further text " Hi Deborah, Ed just went down to ask them if they could be quieter as they're still being so loud, he was really polite and tried to explain that we can hear every word they say etc. They're apparently prepping for take-aways tomorrow - so seems like lockdown won't give us any breaks!"

The next day, on Friday 6th November, I spoke to Alexa and she confirmed she was planning to install acoustic panels to the ceiling over the kitchen the following Tuesday. This did not take place.

Nearly 3 weeks later, on Thursday 26th November, I received a further text from Caitlin, "Hi D - lying here listening to them shout for over an hour now and I'm honestly losing the will. Do you think Andreas (my builder) could come and check out their ceiling situation? I'm starting to think the ceiling really can't be concrete as I feel like they are in the same room as us. I think Ed and I may spend the evenings sleeping at his parents flat which is 15 min walk away on the days the restaurant is open." She goes on to say "...it's impossible to get any sleep on the days they are open and it's going to only get worst!"

Saturday 28th November - I ordered a decibel reader for the tenants to monitor the noise. I asked them to keep a log of when the noise is occurring, what the decibel reading is and also what activity they think the people in the cafe are doing eg moving furniture (at night), speaking, shouting etc.

Tuesday 1st December - I arranged for my builder to visit the cafe and fill in all the gaps he can see over the kitchen area and the back part of the cafe to plug any holes where noise may be resonating to the flat. The cost of his time and materials is being met by myself.

Thursday 3rd December - Caitlin sends a text at 9:49pm "...sorry to message you so late, please don't feel you need to reply tonight! Was just to give you an update and I hate to be the bearer of bad news but unfortunately the work Andrius (my builder) did hasn't had any affect whatsoever, not really sure where we go from here. We are planning to sleep at the other flat from tomorrow onwards as we just can't deal with them from 9pm onwards anymore."

#### **What have I done as a landlord:**

I have contacted the owner of the head lease to discuss the issue and possible solutions. He said they lay with the cafe owners as they have taken out a new 15 year lease.

I have arranged meetings with the owners of the cafe to discuss what solutions and action is needed to reduce the noise levels in the cafe, actions were agreed at the time of the meeting on the 30th of October but have not materialised.

I investigated acoustic ceilings solutions, speaking with a specialist acoustic engineer and acoustic materials manufacturer. I proposed to the Owners to call and discuss my findings and a possible solution however my calls and text messages remain unanswered.

I provided the tenants with a decibel reader on the 28th of November.

Asked that when it is noisy that the tenants contact the owners of the cafe and let them know.

Contacted Tom Young, the Manager of the New Crane Wharf Management Company, KFH, to let him know of the situation. I also raised my worries regarding the cafe's application for the extended licence which is going to cause more noise and at a later time and 7 days a week!

Paid for my builder to attend the cafe and plug any gaps in the ceiling where noise may travel up to the flat.

#### **What have the tenants done:**

Spoken to the owners when it is noisy on several occasions.

Spoken to the Porters about the issue.

Monitored the noise and informed me of the situation when it is excessive.

Are now taking noise readings and monitoring this on an ongoing basis.

My tenants have tried to be friendly and supportive of the cafe opening, including having some wine and food

there one evening at the end of October. We have attempted to resolve this situation amicably and respectfully, but we have now exhausted all our options. This is why we have contacted the Council in the hope a resolution can be found as soon as possible.

On 4 Dec 2020, at 15:45, Michael Dunn <[Michael.Dunn](mailto:Michael.Dunn)> wrote:

Dear Deborah,

I have logged your call ( )

I have your details down from our conversation as:

Source Da Nonna ltd [Cafe]  
75 Garnet Street E1W 3TS

Problem Noise from kitchen and vibration from machinery in evenings 22.00hrs

Complainant Land Lady for 9 New Crane Wharf E1W 3TS

Deborah Holmes

Advice given at 12.15 today to contact the out of hours noise service – with caveat re Covid-19

Action required - send std letter to landlady re service available and diary sheets.

Yours sincerely,

Michael Dunn  
Noise Officer  
Environmental Protection Team  
Place Directorate  
London Borough of Tower Hamlets  
John Onslow House  
London E3 5EQ

[www.towerhamlets.gov.uk](http://www.towerhamlets.gov.uk)

Follow us on:  
Facebook | Twitter | LinkedIn | Instagram

# Appendix 11

## Corinne Holland

---

**From:** Licensing  
**Sent:** 11 December 2020 15:12  
**To:** Corinne Holland  
**Subject:** FW: Representations with regard to an application for a Premises Licence by Da Nonna Ltd, 75 Garnet Street, E1W 3TS

---

**From:** Tim Warren <[REDACTED]>  
**Sent:** 11 December 2020 14:55  
**To:** Licensing <Licensing@towerhamlets.gov.uk>  
**Subject:** Representations with regard to an application for a Premises Licence by Da Nonna Ltd, 75 Garnet Street, E1W 3TS

Dear Tower Hamlets,

I understand that Da Nonna Ltd (Alexa Gina Mora) has applied for a Premises Licence to serve alcohol and refreshments from Monday to Sunday until 00:00 (midnight). I am the owner of the flat above Da Nonna and I would like to raise a number of serious concerns that I have in respect of this application. In summary, Da Nonna's proposals would result in significant noise and anti-social behaviour, negatively affecting me and my family, including our young children, and so we oppose it in the strongest possible terms:

1. this is a residential area and I am concerned about the anti-social noise that would be associated with this application and the effect it would have on nearby residents. The bedrooms in our property are directly above Da Nonna. My wife and I have high-pressured jobs, and we have two young children (5 years old and 4 years old). The noise relating from late-night drinking at Da Nonna will have a significant and unreasonable negative effect on my family, and other local residents, including on our mental well-being from noise preventing my family from sleeping;
2. the noise problem will be exacerbated if customers at Da Nonna smoke directly outside the premises (as they are likely to do). With the requested extension of serving hours, Da Nonna's customers who have been drinking are far less likely to be considerate of local residents and are more likely to shout and talk loudly, creating more noise;
3. customers who have been drinking are likely to swear loudly and use other inappropriate language that will be audible to my two young children;
4. in circumstances where such noise is preventing my children from sleeping, I would worry for my safety, and my wife's safety, if we have to ask drunk customers to be respectful and to stop shouting. In any event, this is likely to be a recurring problem and I do not think it is reasonable to impose such disruption - and risk - on me and my family;
5. the extended hours are likely to lead to an increase in littering in the area (in particular, from people drinking alcohol and smoking directly outside our flat);
6. the door to our property is on a small, covered porch directly next to the entrance to Da Nonna. Customers of Da Nonna who have been drinking and who smoke are likely to gather in the porch (particularly when it rains). This: (i) is dangerous as it potentially blocks the fire exit for the two flats above Da Nonna; (ii) is potentially intimidating for me and my family if we have to walk through a group who have been drinking heavily in order to enter/exit our flat; and (iii) the extended licensing hours are likely to encourage excessive drinking which in turn is likely to lead to the risk of customers of Da Nonna vomiting in the doorway of the entrance to our flat;
7. during the summer months, customers are likely to drink outside - directly beneath our bedroom window - which will exacerbate the noise problems; and

8. customers drinking excessively and gathering outside are likely to lead to accidents and broken glass outside the entrance to our flat. This is particularly dangerous, given that we have two young children; and
9. we have had previously bad experiences of anti-social behaviour caused by late-night licenses in our area, and have experienced all of the above directly as a result. Our concerns are therefore very real and cannot be mitigated by Da Nonna. We therefore feel very strongly that this application should be rejected entirely.

Please let me know if you would like any further information.

Best regards,

Tim Warren



Tel: [redacted]  
Email: [redacted]

# Appendix 12

## Corinne Holland

---

**From:** Mohshin Ali on behalf of Licensing  
**Sent:** 17 December 2020 16:01  
**To:** Corinne Holland  
**Subject:** FW: Premises License Application - 75 Garnet Street

---

**From:** MARK.J.Perry [REDACTED]  
**Sent:** 16 December 2020 22:03  
**To:** Licensing <Licensing@towerhamlets.gov.uk>  
**Cc:** alexa.moro [REDACTED]  
**Subject:** RE: Premises License Application - 75 Garnet Street

Hi Alexa,

Thanks for agreeing the conditions and good luck with the new business.

Tower Hamlets Council Licensing please see conditions agreed with the applicant.

Kind Regards

Mark



PC Mark Perry  
Central East Licensing Unit  
Metropolitan Police Service (MPS)  
Email [REDACTED]  
A: Licensing Office, 2nd Floor Stoke Newington Police Station

**From:** alexa moro <[alexa.moro](mailto:alexa.moro)> [REDACTED]  
**Sent:** 16 December 2020 15:12  
**To:** Perry Mark J - CE-CU [REDACTED]  
**Subject:** Re: Premises License Application - 75 Garnet Street

Hi Mark,

Thank you for getting in touch regarding our application.  
I confirm that the below conditions can be applied to our applications. If you need any further information from us, please do not hesitate to contact us.

Best regards,  
Alexa

On Tue, Dec 15, 2020 at 2:08 PM <[MARK.J.Perry](mailto:MARK.J.Perry)> wrote:

Hi Alexa,

I am PC Mark Perry from Central East Police Licensing and I am dealing with your application. I have looked through and have no objection but I would like the following conditions added:

1. The premises shall install and maintain a comprehensive CCTV system as per the minimum requirements of the Tower Hamlets Police Licensing Team. All entry and exit points will be covered enabling frontal identification of every person entering in any light condition. The CCTV system shall continually record whilst the premises is open for licensable activities and during all times when customers remain on the premises. All recordings shall be stored for a minimum period of 31 days with date and time stamping. Viewing of recordings shall be made available immediately upon the request of Police or authorised officer throughout the entire 31 day period.

2. A staff member from the premises who is conversant with the operation of the CCTV system shall be on the premises at all times when the premises are open. This staff member must be able to provide a Police or authorised council officer copies of recent CCTV images or data with the absolute minimum of delay when requested.

3. An incident log shall be kept at the premises, and be available on request to the Police or an authorised officer. It must be completed within 24 hours of any incident and will record the following:

- a) all crimes reported to the venue;
- b) all ejections of patrons;
- c) any complaints received concerning crime and disorder
- d) any incidents of disorder;
- e) any faults in the CCTV system, searching equipment or scanning equipment;
- f) any refusal of the sale of alcohol;

4. A Challenge 25 proof of age scheme shall be operated at the premises where the only acceptable forms of identification are recognised photographic identification cards, such as a driving licence, passport or proof of age card with the PASS Hologram.

5. The sale of alcohol is ancillary to the sale of food.

Please have a look at the above conditions and let me know if they are acceptable. I will then let Tower Hamlets Council know that we have agreed terms.

If you wish to discuss the proposed conditions or have any questions please feel free to e-mail me and I will phone you.

Kind Regards

Mark



PC Mark Perry

Central East Licensing Unit

Metropolitan Police Service (MPS)

Email [REDACTED]

A: Licensing Office, 2nd Floor Stoke Newington Police Station

NOTICE - This email and any attachments are solely for the intended recipient and may be confidential. If you have received this email in error, please notify the sender and delete it from your system. Do not use, copy or disclose the information contained in this email or in any attachment without the permission of the sender. Metropolitan Police Service (MPS) communication systems are monitored to the extent permitted by law and any email and/or attachments may be read by monitoring staff. Only specified personnel are authorised to conclude binding agreements on behalf of the MPS by email and no responsibility is accepted for unauthorised agreements reached with other personnel. While reasonable precautions have been taken to ensure no viruses are present in this email, its security and that of any attachments cannot be guaranteed.

# Appendix 13

## Corinne Holland

---

**From:** Licensing  
**Sent:** 16 December 2020 16:57  
**To:** Corinne Holland  
**Subject:** FW: 134203 New premises license application for Da Nonna Ltd 75 Garnet Street London

**From:** Nicola Cadzow [REDACTED]  
**Sent:** 16 December 2020 15:40  
**To:** Licensing <Licensing@towerhamlets.gov.uk>; Corinne Holland <[REDACTED]>  
**Cc:** 'MARK.J.Perry' [REDACTED]; alexa moro <alexa.moro@[REDACTED]>  
**Subject:** 134203 New premises license application for Da Nonna Ltd 75 Garnet Street London

Dear Licensing,

I have no objections to the premises license application for Da Nonna Ltd 75 Garnet Street London, further to confirmation from the application (see also email trail) to the following noise conditions below:-

1. Loudspeakers shall not be located in the entrance lobby or outside the premise building.
2. No noise generated on the premises, or by its associated plant or equipment, shall emanate from the premises nor vibration be transmitted through the structure of the premises which gives rise to a nuisance.

Kind regards

### Nicola Cadzow

Environmental Health Officer  
Environmental Protection Team  
Place Directorate  
London Borough of Tower Hamlets  
John Onslow House  
London E3 5EQ

[REDACTED]  
[www.towerhamlets.gov.uk](http://www.towerhamlets.gov.uk)

Follow us on:

[Facebook](#) | [Twitter](#) | [LinkedIn](#) | [Instagram](#)

#BlackLivesMatter



**From:** alexa moro <[REDACTED]>  
**Sent:** 16 December 2020 15:11  
**To:** Nicola Cadzow <[REDACTED]>  
**Subject:** Re: 134203 New premises license application for Da Nonna Ltd 75 Garnet Street London

Hi Nicola,

Sorry for the late reply. I confirm that the below noise conditions can be applied.

Best,  
Alexa

On Mon, Dec 14, 2020 at 2:28 PM Nicola Cadzow <[REDACTED]> wrote:

Dear Alexa,

Can you confirm that you agree the noise conditions below, as per your previous email/application 133505 (as below).

**From:** alexa moro [REDACTED]  
**Sent:** 23 November 2020 13:27  
**To:** Nicola Cadzow <[REDACTED]>  
**Cc:** [MARK.J.Perr](#) [REDACTED]  
**Subject:** Re: 133505 Premises license application for Da Donna Ltd 75 Garnet Street London

Dear Nicola,

Thank you for your email.

I confirm that the following noise conditions can be applied:

1. Loudspeakers shall not be located in the entrance lobby or outside the premise building.
2. No noise generated on the premises, or by its associated plant or equipment, shall emanate from the premises nor vibration be transmitted through the structure of the premises which gives rise to a nuisance.

Best,

Alexa

On Fri, Nov 20, 2020 at 2:47 PM Nicola Cadzow <[Nicola.Cadzow](#)> [REDACTED] wrote:

Kind regards

**Nicola Cadzow**

Environmental Health Officer

Environmental Protection Team

Place Directorate

London Borough of Tower Hamlets

John Onslow House

London E3 5EQ

**020 7364 6394**

[www.towerhamlets.gov.uk](http://www.towerhamlets.gov.uk)

Follow us on:

[Facebook](#) | [Twitter](#) | [Linkedin](#) | [Instagram](#)



--

**Alexa Moro**

Director | Da Nonna

Unit 2 New Crane Place, 75 Garnet St, E1W 3TS, London

M: [REDACTED]

E: [REDACTED]

W: <https://www.danonna.uk/>

# Appendix 14

## Prevention of Public Nuisance

- 9.1 Licensed premises, especially those operating late at night and in the early hours of the morning, can cause a range of nuisances impacting on people living, working or sleeping in the vicinity of the premises.
- 9.2 The concerns mainly relate to noise nuisance both from the premises and customer egress, light pollution, noxious smells and disruption from parked vehicles and due regard will be taken of the impact these may have in considering a licence. The Licensing Authority will expect Operating Schedules to satisfactorily address these issues. Applicants are advised to seek advice from the Council's Environmental Health Officers before preparing their plans and Schedules.
- 9.3 The Licensing Authority, where its discretion is engaged, will consider, where appropriate, attaching conditions to licences and permissions to prevent the problems identified in Section 18 of this Policy (Special Cumulative Impact Policy for the Brick Lane and Bethnal Green Area), and these may include conditions drawn from the Model Pool of Conditions found in the Secretary of States Guidance.
- 9.4 **Street Furniture** – placing of street furniture, which includes advertising boards, on the highway can cause a public nuisance by way of obstruction, or encourage consumption of alcohol on an unlicensed area. The Licensing Authority expects applicants to have ensured that they fully comply with the Council's rules relating to authorisation of obstructions on the highway, and that the required authorisations are obtained prior to submitting a licence application. Where proportionate and appropriate, and its discretion is engaged, the Licensing Authority will impose conditions in relation to street furniture, including on private land.
- 9.5 **Fly Posting** – The Council has experienced problems with "fly posting" in relation to venues that offer entertainment. Fly posting is the unauthorised posting of posters / advertisements etc. Where it considers it proportionate and appropriate, and its discretion is engaged, the Licensing Authority will attach conditions relating to the control of fly posting to ensure that venues clearly prohibit all fly posting in their contract terms with others and they effectively enforce this control.

# Appendix 15

# Guidance Issued by the Home Office under Section 182 of the Licensing Act 2003

Updated April 2018

## Public nuisance

- 2.15 The 2003 Act enables licensing authorities and responsible authorities, through representations, to consider what constitutes public nuisance and what is appropriate to prevent it in terms of conditions attached to specific premises licences and club premises certificates. It is therefore important that in considering the promotion of this licensing objective, licensing authorities and responsible authorities focus on the effect of the licensable activities at the specific premises on persons living and working (including those carrying on business) in the area around the premises which may be disproportionate and unreasonable. The issues will mainly concern noise nuisance, light pollution, noxious smells and litter.
- 2.16 Public nuisance is given a statutory meaning in many pieces of legislation. It is however not narrowly defined in the 2003 Act and retains its broad common law meaning. It may include in appropriate circumstances the reduction of the living and working amenity and environment of other persons living and working in the area of the licensed premises. Public nuisance may also arise as a result of the adverse effects of artificial light, dust, odour and insects or where its effect is prejudicial to health.
- 2.17 Conditions relating to noise nuisance will usually concern steps appropriate to control the levels of noise emanating from premises. This might be achieved by a simple measure such as ensuring that doors and windows are kept closed after a particular time, or persons are not permitted in garden areas of the premises after a certain time. More sophisticated measures like the installation of acoustic curtains or rubber speaker mounts to mitigate sound escape from the premises may be appropriate. However, conditions in relation to live or recorded music may not be enforceable in circumstances where the entertainment activity itself is not licensable (see chapter 16). Any conditions appropriate to promote the prevention of public nuisance should be tailored to the type, nature and characteristics of the specific premises and its licensable activities. Licensing authorities should avoid inappropriate or disproportionate measures that could deter events that are valuable to the community, such as live music. Noise limiters, for example, are expensive to purchase and install and are likely to be a considerable burden for smaller venues.
- 2.18 As with all conditions, those relating to noise nuisance may not be appropriate in certain circumstances where provisions in other legislation adequately protect those living in the area of the premises. But as stated earlier in this Guidance, the approach of licensing authorities and responsible authorities should be one of prevention and when their powers are engaged, licensing authorities should be aware of the fact that other legislation may not adequately cover concerns raised in relevant representations and additional conditions may be appropriate.

- 2.19 Where applications have given rise to representations, any appropriate conditions should normally focus on the most sensitive periods. For example, the most sensitive period for people being disturbed by unreasonably loud music is at night and into the early morning when residents in adjacent properties may be attempting to go to sleep or are sleeping. This is why there is still a need for a licence for performances of live music between 11 pm and 8 am. In certain circumstances, conditions relating to noise emanating from the premises may also be appropriate to address any disturbance anticipated as customers enter and leave.
- 2.20 Measures to control light pollution will also require careful thought. Bright lighting outside premises which is considered appropriate to prevent crime and disorder may itself give rise to light pollution for some neighbours. Applicants, licensing authorities and responsible authorities will need to balance these issues.
- 2.21 Beyond the immediate area surrounding the premises, these are matters for the personal responsibility of individuals under the law. An individual who engages in anti-social behaviour is accountable in their own right. However, it would be perfectly reasonable for a licensing authority to impose a condition, following relevant representations, that requires the licence holder or club to place signs at the exits from the building encouraging patrons to be quiet until they leave the area, or that, if they wish to smoke, to do so at designated places on the premises instead of outside, and to respect the rights of people living nearby to a peaceful night.

# Appendix 16

## Licensing Policy, updated November 2018

### Crime and Disorder

- 7.1 Licensed premises, especially those offering late night / early morning entertainment, alcohol and refreshment for large numbers of people, can be a source of crime and disorder problems and to store prescribed information.
- 7.2 When addressing crime and disorder the applicant should initially identify any particular issues (having regard to their particular type of premises and / or activities) which are likely to adversely affect the promotion of the crime and disorder licensing objective. Such steps as are required to deal with these identified issues should be included within the applications operating schedule. Where the Metropolitan Police, acting as a responsible authority, makes recommendations in respect of an application relating to the licensing objectives the Licensing Authority would expect the applicant to incorporate these into their operating schedule.
- 7.3 Applicants are recommended to seek advice from Council Officers and the Police as well as taking into account, as appropriate, local planning and transport policies, with tourism, cultural and crime prevention strategies, when preparing their plans and Schedules.
- 7.4 In addition to the requirements for the Licensing Authority to promote the licensing objectives, it also has duties under Section 17 of the Crime and Disorder Act 1998 to do all it reasonably can to prevent crime and disorder in the Borough and to share prescribed information.
- 7.5 The Licensing Authority, if its discretion is engaged, will consider attaching Conditions to licences and permissions to deter and prevent crime and disorder both inside and immediately outside the premises and these may include Conditions drawn from the Model Pool of Conditions relating to Crime and Disorder given in the Secretary of State's Guidance.
- 7.6 **CCTV** - The Licensing Authority, if its discretion is engaged, will attach conditions to licences, as appropriate where the conditions reflect local crime prevention strategies, for example the provision of closed circuit television cameras.

7.7 **Touting** – This is soliciting for custom. There has been a historic problem with Touting in the borough, mainly in relation to restaurants, and as such in 2006 the Council introduced a byelaw under Section 235 of the Local Government Act 1972 for the good rule and government of the London Borough of Tower Hamlets and for the prevention and suppression of nuisances.

As a result, in relation to premises where there is intelligence that touting is, or has been carried out, the Licensing Authority, where its discretion is engaged will insert a standard condition that prohibits 'touting' as follows:-

- 1) No person shall be employed to solicit for custom or be permitted to solicit for custom for business for the premises in any public place within a 500 meters radius of the premises as shown edged red on the attached plan.( marked as Appendix -)
- 2) Clear Signage to be placed in the restaurant windows stating that the premises supports the Council's 'No Touting' policy.

7.8 **Responsible Drinking** - The Licensing Authority expects alcohol to be promoted in a responsible way in the Borough. This should incorporate relevant industry standards, such as the Portman Group Code of Practice. Where appropriate and proportionate, if its discretion is engaged, the Licensing Authority will apply conditions to ensure responsible drinking. The Licensing Authority also recognises the positive contribution to best practice that "Pubwatch" and other similar schemes can make in promoting the licensing objectives and is committed to working with them.

Model Pool Conditions can be found in the Secretary of State's Guidance.

7.9 **Criminal Activity** - There is certain criminal activity that may arise in connection with licensed premises which the Licensing Authority will treat particularly seriously. These are the use of the licensed premises:

- for the sale and distribution of drugs controlled under the Misuse of Drugs Act 1971 and the laundering of the proceeds of drugs crime;
- for the sale and distribution of illegal firearms;
- for the evasion of copyright in respect of pirated or unlicensed films and music, which does considerable damage to the industries affected;
- for the illegal purchase and consumption of alcohol by minors which impacts on the health, educational attainment, employment prospects and propensity for crime of young people;
- for prostitution or the sale of unlawful pornography;
- by organised groups of paedophiles to groom children;

- as the base for the organisation of criminal activity, particularly by gangs;
- for the organisation of racist activity or the promotion of racist attacks;
- for employing a person who is disqualified from that work by reason of their immigration status in the UK;
- for unlawful gambling; and
- for the sale or storage of smuggled tobacco and alcohol.

The Secretary State's Guidance states that it is envisaged that licensing authorities, the police, the Home Office (Immigration Enforcement) and other law enforcement agencies, which are responsible authorities, will use the review procedures effectively to deter such activities and crime. Where reviews arise and this Licensing Authority determines that the crime prevention objective is being undermined through the premises being used to further crimes, it is expected that revocation of the licence, even in the first instance, should be seriously considered.

7.10 In particular the Licensing Authority is mindful of the Secretary of State's Guidance "Reviews arising in connection with crime".

7.11 From 1 April 2017, businesses which sell alcohol (for example, retailers of alcohol and trade buyers) will need to ensure that the UK wholesalers that they buy alcohol from have been approved by HMRC under the Alcohol Wholesaler Registration Scheme (AWRS). They will need to check their wholesalers Unique Registration Number (URN) against the HMRC online database which will be available from April 2017. This is an ongoing obligation and if a business is found to have bought alcohol from an unapproved wholesaler, they may be liable to a penalty or could even face criminal prosecution and their alcohol stock may be seized. Any trader who buys alcohol from a wholesaler for onward sale to the general public (known as a 'trade buyer') does not need to register unless they sell alcohol to other businesses. Examples of trade buyers would be pubs, clubs, restaurants, cafes, retailers and hotels. However, they will need to check that the wholesaler they purchase alcohol from is registered with HMRC. Further information may be found at: <https://www.gov.uk/guidance/the-alcohol-wholesaler-registration-scheme-awrs>.

## **Smuggled goods**

7.12 The Licensing Authority will exercise its discretion to add a standard condition as follows:-

- 1) The premises licence holder and any other persons responsible for the purchase of stock shall not purchase any goods from door-to-door sellers other than from established traders who provide full receipts at the time of delivery to provide traceability.
- 2) The premises licence holder shall ensure that all receipts for goods bought include the following details:
  - i. Seller's name and address
  - ii. Seller's company details, if applicable
  - iii. Seller's VAT details, if applicable
  - iv. Vehicle registration detail, if applicable
- 3) Legible copies of the documents referred to in 2) shall be retained on the premises and made available to officers on request.
- 4) The trader shall obtain and use a UV detection device to verify that duty stamps are valid.
- 5) Where the trader becomes aware that any alcohol may be not duty paid they shall inform the Police of this immediately.

## **Olympic Park – Football Ground**

7.13 Premises where Police intelligence shows that football supporters congregate within the borough should consider in their application form the following conditions:

- 1) On Match Days for premises licensed for the supply of alcohol for consumption on the premises:
  - a) Drinks shall only be supplied in polypropylene or similar plastic and all bottled drinks shall be poured into such drinking vessels before being handed to the customer. These should be made of recyclable materials.
  - b) Registered door staff shall be employed to control the entry and exits to the premises and to manage any licensed outside area(s).

# Appendix 17

# Guidance Issued by the Home Office under Section 182 of the Licensing Act 2003

Updated April 2018

## Crime and disorder

- 2.1 Licensing authorities should look to the police as the main source of advice on crime and disorder. They should also seek to involve the local Community Safety Partnership (CSP).
- 2.2 In the exercise of their functions, licensing authorities should seek to co-operate with the Security Industry Authority (“SIA”) as far as possible and consider adding relevant conditions to licences where appropriate. The SIA also plays an important role in preventing crime and disorder by ensuring that door supervisors are properly licensed and, in partnership with police and other agencies, that security companies are not being used as fronts for serious and organised criminal activity. This may include making specific enquiries or visiting premises through intelligence led operations in conjunction with the police, local authorities and other partner agencies. Similarly, the provision of requirements for door supervision may be appropriate to ensure that people who are drunk, drug dealers or people carrying firearms do not enter the premises and ensuring that the police are kept informed.
- 2.3 Conditions should be targeted on deterrence and preventing crime and disorder including the prevention of illegal working in licensed premises (see paragraph 10.10). For example, where there is good reason to suppose that disorder may take place, the presence of closed-circuit television (CCTV) cameras both inside and immediately outside the premises can actively deter disorder, nuisance, anti-social behaviour and crime generally. Some licence holders may wish to have cameras on their premises for the prevention of crime directed against the business itself, its staff, or its customers. But any condition may require a broader approach, and it may be appropriate to ensure that the precise location of cameras is set out on plans to ensure that certain areas are properly covered and there is no subsequent dispute over the terms of the condition.
- 2.4 The inclusion of radio links and ring-round phone systems should be considered an appropriate condition for public houses, bars and nightclubs operating in city and town centre leisure areas with a high density of licensed premises. These systems allow managers of licensed premises to communicate instantly with the police and facilitate a rapid response to any disorder which may be endangering the customers and staff on the premises.

- 2.5 Conditions relating to the management competency of designated premises supervisors should not normally be attached to premises licences. It will normally be the responsibility of the premises licence holder as an employer, and not the licensing authority, to ensure that the managers appointed at the premises are competent and appropriately trained. The designated premises supervisor is the key person who will usually be responsible for the day to day management of the premises by the premises licence holder, including the prevention of disorder. A condition of this kind may only be justified as appropriate in rare circumstances where it can be demonstrated that, in the circumstances associated with particular premises, poor management competency could give rise to issues of crime and disorder and public safety.
- 2.6 The prevention of crime includes the prevention of immigration crime including the prevention of illegal working in licensed premises. Licensing authorities should work with Home Office Immigration Enforcement, as well as the police, in respect of these matters. Licence conditions that are considered appropriate for the prevention of illegal working in licensed premises might include requiring a premises licence holder to undertake right to work checks on all staff employed at the licensed premises or requiring that a copy of any document checked as part of a right to work check are retained at the licensed premises.

# Appendix 18

## **Licensing Policy Relating to Hours of Trading**

All applications have to be considered on their own merits.

The Council has however adopted a set of framework hours as follows:

- Monday to Thursday, from 06:00 hrs to 23:30 hrs
- Friday and Saturday, from 06:00 hrs to 00:00 hrs (midnight)
- Sunday, from 06:00 hrs to 22:30 hrs

(see 14.8 of the Licensing Policy)

In considering the applicability of frame work hours to any particular application regard should be had to the following

- Location
- Proposed hours of regulated activities, and the proposed hours the premises are open to the public
- The adequacy of the applicant's proposals to deal with issues of crime and disorder and public nuisance
- Previous history
- Access to public transport
- Proximity to other licensed premises, and their hours

(See 14.9 of the licensing policy)

Subject to any representations to the contrary in individual cases the following premises are not generally considered to contribute to late night anti-social behaviour and will therefore generally have greater freedom

- Theatres
- Cinemas
- Premises with club premises certificates

# Appendix 19

## **Planning**

An application for a Premises Licence can be made in respect of a premises even where the premises does not have relevant Planning Permission. That application has to be considered and Members can only refuse the application where the application itself does not promote one of more of the Licensing Objectives. Members cannot refuse just because there is no planning permission. Where a Premises Licence is granted and which exceeds what is allowed by the Planning Permission and that Premises then operates in breach of planning then the operator would be liable to enforcement by Planning.